

AGENDA
LIBERTY TOWNSHIP MEETING

2 February 2017
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Municipal Professionals
Municipal Departments/Boards/Commissions

Adoption of Minutes

Meeting of 5 January 2017
Workshop and Executive Session of 26 January 2017

Appointments

Appointment of Municipal Alliance Coordinator, expiration of term 31 December 2017
Appointment to Open Space Committee, expiration of term 31 December 2017
Appointment to Open Space Committee, expiration of term 31 December 2019
Appointment to Open Space Committee, expiration of term 31 December 2019
Appointment to Recreation Commission, expiration of term 31 December 2019

Mayoral Appointments

Appointment to Environmental Commission, expiration of term 31 December 2017
Appointment of LandUse Board, Alternate #1, expiration of term 31 Dec 2018
Appointment of LandUse Board, Alternate #3, expiration of term 31 Dec 2017
Appointment of LandUse Board, Alternate #4, expiration of term 31 Dec 2017

Unfinished Business

Public Hearing, Ordinance #2017.001 - COLA

New Business

Resolutions

Adoption of Bill List
Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 February 2017. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:06 p.m.

Present: Mayor John Inscho; Carl Cummins; Ron Petersen, and Peter Karcher

Absent: Deputy Mayor Dan Grover

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for January 2017 and placed on file.

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for January 2017 and placed on file. Phil Wooldridge, Chairperson, reported that the Environmental Commission is collecting professional quotes to conduct a habitat study at Hidden Lakes.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for January 2017 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for January 2017 and placed on file

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the reorganization minutes of 5 January 2017 carried.

A motion by Ron Petersen to adopt the public and executive session minutes of 26 January 2017 carried.

APPOINTMENTS

A motion by Mayor Inscho to appoint Amanda Loguidice to the Recreation Commission, expiration of term 31 December 2021, carried.

Mayor Inscho appointed Maureen Bonner to the Environmental Commission, expiration of term 31 December 2017.

UNFINISHED BUSINESS

ORDINANCE #2017.001 - PUBLIC HEARING - A motion by Pete Karcher to open Public Hearing and adopt the following Resolution carried.

RESOLUTION #2017.019
ADOPTION OF ORDINANCE # 2017.001

WHEREAS, said Ordinance entitled ‘Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40a: 4-45.14)’ was passed on first reading on 5 January 2017 and

WHEREAS, the Public Hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40a: 4-45.14)’ be passed on second reading and final adoption.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

NEW BUSINESS

TAX REFUND

A motion by Ron Petersen to authorize the following request as received from the Tax Collector carried.

Dear Honorable Committee Members:

The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following.

Block	Lot	Name/Address	Reason	Total Refund
53	3	Stuart & Robert Granzen 5 Knoll Drive	Assessment Correction Res #2017-017	\$ 3,915.65

Belvidere, NJ 07823

Total amount to be refunded

\$ 3,915.65

Respectfully,
Patricia H. Noll, CTC
Tax Collector

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution with the addition of comments as received from Committeeperson Dan Grover carried.

RESOLUTION #2017.020
AUTHORIZATION TO STUDY LIBERTY LAKE DAM

WHEREAS, in 2016 Liberty Township has acquired property containing the Liberty Lake Dam; and

WHEREAS, Liberty Lake Dam is classified as a Class II significant hazard Dam and is currently not in compliance with NJDEP requirements; and

WHEREAS, Liberty Township has requested the Municipal Engineer, Ferriero Engineering, Inc develop a list of tasks and associated costs in order to remove the dam; and

WHEREAS, NJDEP has determined that specific surveying, probing, preliminary sol testing, and concept tasks be performed to understand the existing sediment volume and sediment characteristics within the Liberty Lake impoundment; and

WHEREAS, upon quantification of this information it shall be submitted to NJDEP for the department to provide comments; and

WHEREAS, upon receipt of NJDEP comments the Municipal Engineer can make recommendations to the Township Committee regarding the ultimate feasibility of the dam removal project and the projected costs associated therewith.

WHEREAS, the following chronological order for work is as follows;

- Task I – Field Survey Work at a fixed fee of \$7,500.00
- Task II – Sediment Probing, Sampling and Testing at a fixed fee of \$8,500.00
- Task III – Concept Plan Development and NJDEP Meeting at a fixed fee of \$12,000.00
- Task IV – Summary of NJDEP meeting and Engineering Cost Estimate at a fixed fee of \$4,000.00

NOW, BE IT RESOLVED that the Liberty Township Committee authorizes Ferriero Engineering, Inc to perform the following chronological work at said fixed fee;

- Task I – Field Survey Work at a fixed fee of \$7,500.00
- Task II – Sediment Probing, Sampling and Testing at a fixed fee of \$8,500.00
- Task III – Concept Plan Development and NJDEP Meeting at a fixed fee of \$12,000.00
- Task IV – Summary of NJDEP meeting and Engineering Cost Estimate at a fixed fee of \$4,000.00

BE IT FURTHER RESOLVED that Ferriero Engineering shall provide Liberty Township with a hard copy (paper) of the final survey, as well as electronic files in both PDF and in AutoCAD for municipal records

BE IT FURTHER RESOLVED that Ferriero Engineering has clarified that 3-4 samples of the sediment in the lake will be taken and tested

BE IT FURTHER RESOLVED that Ferriero Engineering agreed to provide Liberty Township with complete copies of all test reports, lab results and all documentation produced as part of this study

BE IT FURTHER RESOLVED that Ferriero Engineering clarified that the concept plan will be a combination of written narrative and concept plan drawings. Ferriero Engineering agreed to this in both hard copy format and electronically with the electronic formats in PDF, Word and AutoCAD format.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2017.021
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$1,000,080.52.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:11 pm.

Frank Jalosky – Chief Jalosky presented the 2016 calls report for Mountain Lake Fire Company. He requested the Township Committee’s consideration of increasing the annual OSHA budget line item by \$850. He closed with a report of equipment and the upcoming timeline for refurbishing and replacement.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:08 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 2 March 2017

