

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 August 2015. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:03 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

## REPORTS

### DEPARTMENT OF PUBLIC WORKS

Chuck Harvey, Assistant DPW Supervisor, presented the following verbal report:

- ✓ Paving within Liberty Woods has been completed. Awaiting installation of road stripes
- ✓ The fishing pier railing is to be completed next week
- ✓ The radar sign has been coordinated with the tablet and will be functional next week
- ✓ Work will begin on the pavilion drainage within this month
- ✓ He reported neighboring municipal preparation practices of Right-to-Know Surveys

### MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for July 2015 and placed on file

### MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for July 2015 and placed on file

### MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for July 2015 and placed on file

## APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public session and executive session minutes of 2 July 2015 carried. Pete Karcher and Dan Grover abstained.

A motion by Ron Petersen to adopt the public session minutes of 23 July 2015 carried.

## UNFINISHED BUSINESS

ORDINANCE #2015.003 - PUBLIC HEARING - A motion by Ron Petersen to open public hearing carried. A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.061  
Adoption of Ordinance #2015.003

*WHEREAS*, said Ordinance entitled "Openings in Streets, Curbs and Sidewalks" was passed on first reading on 2 July 2015; and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled “Openings in Streets, Curbs and Sidewalks” be passed on second reading and final adoption.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

NEW BUSINESS

**DISCUSSION – CHAPTER 38, ALARMS**

The Township Committee members agreed to review Chapter 38 and be prepared for discussion at the next regularly scheduled meeting.

**SHARED SERVICE FOR MUNICIPAL COURT**

Liberty Township proposed amendments to the proposal offered by the Town of Belvidere on a Municipal Court Shared Service Agreement.

**DISABLED VETERAN TAX EXEMPTION**

Following discussion, a motion by John Inscho to adopt the following Resolution carried.

Resolution #2015.062  
Tax Exemption for Disabled Veteran  
Block 61, Lot 79

*WHEREAS*, the real property known as Block 61, Lot 79 on the Tax Map of the Township of Liberty, is owned by a Veteran who has been determined to be 100% permanently disabled by the United States Veteran’s Administration; and

*WHEREAS*, pursuant to NJSA 54:44-3.30, any such disabled Veteran is entitled to tax exempt status for their home; and

*WHEREAS*, the Tax Assessor has no administration procedure available to make the property tax exempt prior to creating the 2016 calendar year tax duplicate; and

*WHEREAS*, action is required by the Township Committee to provide the lawful tax exemption for Block 61, Lot 79;

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty as follows;

1. Pursuant to NJSA 54:4-3.30, the premises at Block 61, Lot 70 are hereby made tax exempt as of 1 January 2015 while under the ownership of Reginald and Anne Murdock.
2. The Township shall cancel all remaining real property taxes for Block 61, Lot 79 that have not yet become due for the year 2015.
3. The Township shall refund to the disabled Veteran all real property taxes heretofore paid for the property subsequent to 1 January 2015.

Vote: aye - Karcher  
aye - Petersen

\_\_\_\_\_  
John Inscho,

aye - Cummins  
 aye - Grover  
 aye - Inscho

Mayor

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.063  
 Salary

*WHEREAS*, Salary Ordinance #2015.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2015 in the amounts designated below. All salaries are retroactive to 1 January 2015 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Nicole L Williams	Lifeguard - 1 Year	10.25 per hour Effective 1 July 2015

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

\_\_\_\_\_  
 John Inscho,  
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2015.064  
 Tax Lien Refund

*WHEREAS*, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

<u>Block</u>	<u>Lot</u>	<u>Lien #</u>	<u>Name/Address</u>	<u>Lien Amount</u>	<u>Interest</u>	<u>Total Refund</u>
20	23	2010-37	Arnold Satow 9 Angus Lane New City, NY 10956	\$506.03	\$ 424.13	\$930.16

*BE IT RESOLVED*, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins

\_\_\_\_\_  
 John Inscho,  
 Mayor

aye - Grover  
aye - Inscho

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2015.065  
Issuance of 2015-2016 Liquor Licenses

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2015, to midnight, 30 June 2016;

Villa Venice

Bidjev Enterprises Inc  
489 Route 46  
Great Meadows, New Jersey 07838  
License # 2114.33.006.004  
Fee: \$871.93

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2015.066

*WHEREAS*, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 15 November 2015 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held at 11:00 am; and

*WHEREAS*, the appropriate application forms and fees have been submitted to the Municipal Clerk; and

*WHEREAS*, there appears to be no reason to deny the aforesaid applications.

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren, State of New Jersey

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover

\_\_\_\_\_  
John Inscho,  
Mayor

abstain - Inscho

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2015.067  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$948,498.58.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:16 pm.

Karen Moskella – Ms. Moskella presented pavilion rules for consideration by the Township Committee. The rules had been compiled by the following subcommittee members; Shannon Schaaf, Michael Doyle, Karen Moskello on 5 August 2015. Absent from that meeting was Eileen Haydecke. Their proposal was based upon pavilion/park rules obtained from neighboring municipalities.

Lisa Thomas – Ms. Thomas requested an explanation of the Right-to-Know Survey. She also inquired into the status of the Lodge.

Dan Gaeta – Mr. Gaeta reported that the Recreation Commission was considering the uniting of Liberty and Independence Township Recreation sport programs.

EXECUTIVE SESSION

At 7:23 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2015.068

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Personnel and Personnel Policy - Beach Manager

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

At 7:59 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of personnel were discussed. No action to follow.

**NEW JERSEY STATE POLICE**

A Trooper of the Washington Township Barracks presented a report of 19 incidents and 5 accidents within Liberty Township for the month of July 2015.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:59 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 10 September 2015