

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 July 2015. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Carl Cummins; and, Ronald Petersen

Absent: Deputy Mayor Dan Grover; and, Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON PETERSEN

Ron Petersen inquired into the status of the septic alternation for Block 42, Lot 7. Mr. Ferriero is to investigate.

DEPARTMENT OF PUBLIC WORKS

Chuck Harvey, Assistant DPW Supervisor, presented the following verbal report:

- ✓ The retention ponds and road side grasses are being cut back
- ✓ Paving preparations are being completed within Danville Mountain Estates
- ✓ The Beach area has been cleaned up and new sand distributed
- ✓ Handrails are being fabricated for installation around the fishing pier

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for June 2015 and placed on file.

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for June 2015 and placed on file.

MUNICIPAL CLERK/ADMINISTATOR

A pre-printed report was received from the Municipal Clerk/Administrator for June 2015 and placed on file.

CONSIDERATION OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 4 June 2015 carried.

UNFINISHED BUSINESS

ORDINANCE #2015.003 - Following discussion, a motion by John Inscho to introduce Ordinance #2015.003 on First Reading carried. Public Hearing and Adoption are scheduled for 6 August 2015.

ORDINANCE #2015.003
OPENINGS IN STREETS, CURBS AND SIDEWALKS

1-1. Permit Required.

No person shall, for any purpose whatsoever:

(a) Make or cause to be made any street opening or any penetration, excavation or disturbance of the surface of any portion of any street within the Township; or

(b) Construct, alter or remove any curb, sidewalk, retaining wall, driveway, or drainage facility in or under any street within the Township or unaccepted dedicated street unless he first obtains a permit from the Director of the Department of Public Works.

c) The requirements imposed herein shall not apply to unaccepted streets.

1-2. Application for Permit and Fee.

(a) Application for permit shall be made in triplicate on the application form provided by the Township for that purpose, and shall be filed with the Director of the Department of Public Works.

(b) Each copy of the application shall be signed by the Director of the Department of Public Works Supervisor and Township Engineer. One (1) copy shall be retained in his file, one (1) copy to the applicant, and the third copy to the Township Engineer.

(c) Within five (5) working days after the receipt of the application, the Director of the Department of Public Works or Township Engineer or his designee shall inspect the premises, review the nature of the work to be done, and either approve or disapprove the application with reason. Work under the permit shall commence within seven (7) days of the issuance of the permit, except work under a permit issued to a public utility shall commence within sixty (60) days of the issuance of the permit. If work is not commenced within that time, the permit shall automatically terminate unless extended in writing by the Township Engineer. The applicant shall notify the Township at least forty-eight (48) hours prior to commencement.

(d) Application for a permit shall be made to the Director of the Department of Public Works and Township Engineer and shall contain the following information:

- (1) The name, address and phone number of the applicant, contractor and owner.
- (2) The name of the street where the opening is to be made and the street number, if any, of the abutting property.
- (3) The Township of Liberty tax map block and lot number or street address of the property for the benefit of which the opening is to be made.
- (4) The nature of the surface in which the opening is to be made.
- (5) Character and purpose of the work proposed including the width of the opening.
- (6) Time when the work is to be commenced and completed.
- (7) Each application shall be accompanied by a set of plans or sketch in duplicate showing the exact location and dimensions of all openings.

(e) This article shall apply to all individuals, corporations, public utilities or other legal entities. It shall not apply to any municipal department.

(f) Where the excavation is to be made in a heavily traveled street or where for any other reason it is deemed necessary by the Township to station a police officer near the excavation to direct traffic. The Permittee shall also be charged amounts sufficient to compensate the police officer at the excavation, including overtime cost, if any.

1-3. Deposit Required: Bond and Fees Required.

(a) The following minimum deposits will be required for work performed under this Chapter. Said deposits shall be held by the Township for the period of one (1) year from the date of the final approval of completion of the work by the Township Engineer; or as otherwise provided in this Chapter:

Type of Opening	Deposit or Bond Amount
Pavement	\$60.00/sq. yd.
Road Shoulder	\$20.00/sq. yd.
Lawn Areas	\$15.00/sq. yd.
Curbing	\$15.00/sq. yd.
Sidewalk	\$16.00/sq. yd.

(b) The permittee may, in lieu of a cash deposit, submit a surety bond, which, upon approval by the Township Attorney and Engineer as to sufficiency and form, shall have the same force and effect as a cash bond. Said bond shall, by its terms, provide for payment of any damages by or from the acts of the applicant or its agents, servants or subcontractors and shall save the Township of Liberty harmless from any suits at law or otherwise which may result from damages sustained by any persons or property as a result directly or indirectly of the work performed under the permit.

(c) Deposits and bonds shall be held by the Township for a period of one (1) year from the date of the final approval of completion of the work by the Township Engineer; or as otherwise provided in this Chapter by the Township, or from Final exception of deposits by single-family homeowners. At the discretion of the Township Engineer, deposits may be returned to single family homeowners upon completion of the project. However, said homeowners shall continue to be responsible for any repair and maintenance to said project for a period of one (1) year from the final approval of completion of the work by the Township Engineer.

(d) There shall be a non-refundable review and inspection fee of five (5) percent of the deposit or bond amount established under paragraph A above or \$25.00, whichever is greater.

(e) Public utility corporations of the State of New Jersey may file a corporate bond in the amount of ten thousand (\$10,000.00) dollars on a yearly basis in lieu of the cash deposit or surety bond. Inspection fees for utility companies shall be calculated on the basis of the full cash deposit required under Paragraph (a) above or the \$25.00 minimum established in paragraph (d) above, whichever is greater.

(f) The cost of all inspections made by the Director, Township Engineer or his designated inspector shall be disbursed out of the deposit and the balance returned if any. In addition the Township Engineer may require a sum to be paid by the applicant in addition to the deposit or bond otherwise required herein if during the completion of the work the Engineer believes the deposit/bond originally made for completion of the project will not be of sufficient amount to cover inspection fees.

(g) In the event the permittee fails to complete the improvement and properly replace the broken curb, sidewalk or pavement within ten (10) days of written notice, weather permitting the Township shall be allowed to complete the work and deduct the cost of the work from the deposit. If said deposit is insufficient to cover the cost thereof, the applicant shall be held liable for all costs and the incurred expenses shall be assessed to the applicant property owner as allowed and described in Paragraph 12-8 of this Chapter.

1-4. Safety Requirements.

In the event the 5% inspection fee does not cover the cost of the Township's inspections, the permittee agrees to pay the additional costs of Inspections. No additional permits will be issued to the permittee until all outstanding inspection fees or costs under paragraph (d) are paid and all work on the project shall cease.

(a) The permittee shall have the permit in possession at work site.

(b) The permittee shall properly guard the excavation by the erection of suitable barricades and also by displaying warning lights at night. The permittee shall in all cases provide reasonable safeguards by day and night to protect the traveling public. The permittee shall at all times maintain proper and sufficient drainage to prevent the accumulation of water upon the road to ensure and adequate and safe passage for the traveling public and, in this respect shall carry out, at its own expense, any orders of the Director, Township Engineer or Police as they may deem appropriate to maintain the site in a safe condition for persons and property.

(c) The permittee shall be liable for any neglect to safeguard the traveling public and be completely responsible for the control and activities of any and all contractors; subcontractors or other persons performing work at the site.

1-5. Manner of Operation.

(a) If the excavation extends the full width of the roadway, at least one-half of it shall be properly backfilled or covered with one inch steel plates secured and pinned properly before the other one-half is excavated, so as not to interfere with traffic. Steel plates may not be used from November through April and may not be left in place for more than 24 hours.

(b) The excavation and backfilling shall be made within the time specified in the permit or within any extension there given by the engineer.

(c) All excavation work shall be coordinated to minimize the period of obstruction.

(d) The maximum width and size of all shall be set forth in the sketch plans submitted with the application and approved by the Township.

(e) Any tunneling under the paved portion of the roadway shall be reviewed and approved by the Township Engineer or Director of the Department of Public Works.

(f) All patching must be in method approved by the Township.

(g) The permittee shall, if possible, make the necessary excavation on either side of the pavement in order to make his connection rather than to excavate the pavement proper. To reach the main on the opposite side, the permittee shall drive a pipe from one (1) excavation to the other so as not to disturb the pavement. All said work shall be done in the manner prescribed under the permit.

(h) (1) The permittee shall use as the material for backfill a Type I - Class B - Bank Run Gravel, or Type 5, compacted in lifts not exceeding one foot to within six (6") inches of the surface after compaction. Existing fill may be reused if it is determined by the Township Engineer to be acceptable. The base course shall then consist of four (4") inches of stabilized base, either lime fly ash or bituminous concrete and a temporary surface course consisting of two (2") inches of FABC Mix #5.

(2) When authorized by the supervisor or engineer, the contractor shall remove the temporary surface course by a method approved by the municipal engineer and place a final surface consisting of two (2") inches of FABC Mix #5.

(i) All excavated material shall be removed from the roadway and carted away.

(j) In no event shall any street remain wholly or partially obstructed overnight without special permission from the engineer or superintendent. The State Police shall be notified by the contractor or permittee.

(k) All work shall conform to the standard specifications as adopted by the Township, which include curbing, sidewalks, pavements and backfilling. Said specifications shall be a part of this ordinance.

(l) In the case of emergencies, a similar permit shall be taken out within two (2) working days after such emergency opening or excavation is made.

(1) Under no circumstances shall an existing curb or sidewalk be cut or broken, but must be removed at the nearest joint.

(m) To insure adequate protection for any possible damage which may be caused to property or injury to any person or persons, any permittee performing any work under the provisions of this ordinance shall be required to furnish proof to the Township that there is in effect covering said property, public liability insurance issued by an insurance company authorized to transact business in the State of New Jersey, in an amount of not less than one million (\$1,000,000.00) dollars, single limit of liability for incident involving the company or its work or in an amount acceptable to the Township Attorney. The permittee shall also provide bodily injury insurance and property damage insurance in the amounts stated above covering the operation of all motor vehicles owned by the permittee or used by the permittee in the prosecution of the work under the permit. All insurance policies shall provide for the reinstatement of full coverage after the payment of any claim. Whenever, in the opinion of the Township Attorney a permittee is capable of acting as a self-insurer, then the Township Council may waive the provisions of insurance coverage as hereinabove set forth.

1-6. Certain Acts Unlawful.

No person shall:

- (a) Cause damage to any street by locking the wheels of any vehicle, attaching a drag or other mechanism to any vehicle;
- (b) Use or operate any type of vehicle equipment utilizing any type of traction tread or wheel lugs likely to cause damage to the street;
- (c) Obstruct the drainage along any street with dirt, fill, earth, rock, leaves or any other material, equipment or article, or by installing a pipe of inadequate size under a walkway, driveway, or along the street;
- (d) Obstruct, interfere with, or divert the flow of water in or from any existing drainage facility carrying storm water or ground water under any street, or across private property;
- (e) Do or cause to be done any act including the construction of buildings, private roads, grading, landscaping, or otherwise, which causes or results in restricting or exceeding the capacity of any drainage facility, or in the accumulation of dirt, silt, earth, rock or other materials upon any street or drainage facility, irrespective of the manner or distance by which said water, dirt, silt, earth, rock or other material shall travel before reaching said street or drainage facility;
- (f) Place or store building material, supplies or equipment, construction shanties or tool sheds, earth, dirt, stones or any other materials or articles upon any street except while such street is under construction or repair and in connection therewith, and except in connections with work being done by any public utility company or corporation defined in R. S. 48:2-13.
- (g) Obstruction of private driveways except where permitted by the engineer or supervisor.

1-7. Action by Township; Notice.

Immediately upon discovery or notification of any violation of the provisions of this chapter, the Director, Supervisor Streets or Engineer shall issue a written order to the owner or tenant, requiring compliance therewith within ten (10) days. If such person refuses or neglects to comply with the order of the engineer within the stated time limit, the supervisor shall proceed to have the violation corrected by having the required work accomplished. If however, the Director or Engineer shall determine that the violation places the public or surrounding property in imminent danger of injury or damage a stop work order may issue and or the permittee may be ordered to take immediate action to correct the violation.

1-8. Certificate to Township Committee; Costs as Lien.

If any work is done by the Director of Public Works or at his direction by private contracts, he shall certify the cost of the work to the Council. The Council shall examine the certificate of cost and if it finds the certificate to be correct, shall cause the cost as shown thereon to be charges against the property benefited. The amount so charged shall forthwith become a lien upon such property and shall be added to and become and form part of the taxes next to be assessed and levied upon such property benefited, the same to bear interest at the same rate as other taxes, and shall be collected and enforced by the same officers and in the same manner as taxes.

1-9. Violator Liable for Expenses of Township.

Any person who violates any provision of this article with resultant damage to or obstruction of any street, private driveway, curb, sidewalk, gutter, storm drain or culvert, shall be liable for all expenses incurred by the Township in repairing said damage or removing said obstructions in additions to the penalty prescribed below. Further said expenses shall act as a lien against the property of the original permittee.

1-10. Penalty.

Any person who violates any provisions of this Article shall, upon conviction thereof, be punished by a fine not exceeding One Thousand Five Hundred Dollars (\$1,500.00), or by imprisonment for a term not exceeding ninety (90) days, or both. Each day that a violation exists, occurs or continues shall constitute a separate offense for the purpose of imposing the penalties referred to above.

1-11. Unaccepted Streets.

Any openings to streets under construction shall be in conformance with an approved subdivision or stipulation with all the requirements of this chapter, except the bonding requirements.

1-12. Excavations in Newly Paved Streets

(a) Notice of pending paving; time restriction on excavations. When the Township shall improve or pave any street, the Superintendent of the Department of Public Works shall first give notice by delivering it personally or by posting notice on the premises and by regular mail to all persons owning property abutting on the street about to be paved or improved and to all public utilities and authorities operating in the Township, and all such persons, utilities and authorities shall make all connections, as well as any repairs thereto which would necessitate excavation of the street, within thirty (30) days from the giving of such notice. The time shall be extended if permission is requested in writing and approved by the Superintendent of Public Works.

(b) Opening newly paved street: restrictions.

No permit shall be issued by the Superintendent of the Department of Public Works to any person given notice under 12-12 a. hereof which would allow an excavation or opening in a paved or improved street surface less than five (5) years old unless the applicant can clearly demonstrate to the Governing Body that public health or safety requires that the proposed work be permitted or unless an emergency condition exists.

(c) Opening newly paved street: penalty charge.

If by special permission of the Mayor and Council a permit is issued to open any paved or improved street surface less than five (5) years old, a penalty charge shall be made for the opening, except that the penalty shall be waived in the event the work is of an emergency nature. The penalty charge shall be equal to two percent (2%) of the cost of restoring the opening for each unelapsed month or fraction thereof for the five-year restriction period.

BLOCK 61, LOT 35, 12 Lewis Lane

Attorney Skoog announced that the deed has been received from Attorney Dilts, representing Henry and Robert Bechok, for Block 61, Lot 35, 12 Lewis Lane and shall be recorded.

NEW BUSINESS

GYPSY MOTH PROGRAM

Following discussion, a motion by John Inscho authorizing the New Jersey Department of Agriculture gypsy moth defoliation survey for the for consideration of spraying carried.

CHAPTER 94 – TRAILERS

Review of Municipal Code Chapter 94, Trailers was forwarded onto the Municipal Zoning Official, Eric Snyder, for his consideration and input on the Ordinance as codified as applicable today.

MOVIE ON THE BEACH

A request was received from the Liberty Township Recreation Commission for the authorization to hold a Movie on the Beach. A motion by Mayor Inscho to authorize the contract contingent upon legal review

by Attorney Skoog and the submission of a certificate of insurance showing Liberty Township as additionally insured.

BLOCK 51, Lot 1.01

A letter was received from John C Zsilavetz requesting the Township Committee’s consideration to assign the liens of Block 51, Lot 1.01 to him, John C Zsilavetz. Following discussion, Attorney Skoog stated that he would collaborate with the Tax Collector, Pati Noll and respond to the inquiry of Mr. Zsilavetz.

BEACH FRONT SIGNAGE

A request was received from Dan Gaeta, Recreation Chairperson, for the installation of signage within the public beach and boat launch areas of Mountain Lake. Following discussion, a motion by John Inscho authorizing the following carried;

- #1 - No to a sign stating “DO NOT DISTRUB THE LIFEGUARDS”
- #2 - Yes to a sign stating that this area is under surveillance
- #3 - Yes to a sign indicating the boat launch area and the collection box for boat launching fees

RESOLUTIONS

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2015.050
Salary

WHEREAS, Salary Ordinance #2015.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2015 in the amounts designated below. All salaries are retroactive to 1 January 2015 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Summer Recreation Counselors		
Katherine Ryan	1 st year counselor	10.25/hour

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 absent - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.051
Tax Refund

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
48/1.03	Corelogic 1 Corelogic Dr West Lake, TX 76262	Duplicate Payment	2015	\$3,313.36
48/1.03 Q0044	Corelogic 1 Corelogic Dr West Lake, TX 76262	Duplicate Payment	2015	\$ 20.49

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 absent - Grover
 aye - Inscho

John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.052
 Resolution of the Township of Liberty, County of Warren,
 State of New Jersey Extension of Third Quarter Taxes

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, NJSA 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered. Now, Therefore Be It

RESOLVED by the Liberty Township Committee as follows:

No interest shall be charged on 3rd quarter taxes, due 1 August 2015, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, however, that if any such payment is not received on or before the 15th day, interest at the usual rate will be charged from the 1 August 2015 date.

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 absent - Grover
 aye - Inscho

John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.053
 Authorization to Auction Surplus Equipment, Vehicles, Parts,
 Furniture and Supplies of the Township of Liberty, Warren County
 at a public Auction of Warren County Board of Chosen Freeholders

WHEREAS, the Township of Liberty is presently storing various items no longer needed for public use by the municipal departments.

BE IT RESOLVED, By the Township of Liberty pursuant to the provisions of NJSA 40A:11-36, that said equipment, furniture and supplies be and the same are hereby ordered to be disposed of by Public Auction, to be held Saturday, 5 September, 2015 beginning at 10:00 am prevailing time at the Warren County Road Department facility, Route 519, White Township, New Jersey.

BE IT FURTHER RESOLVED That Notice of said sale shall be published by in newspapers at least seven (7) days prior to sale by the County of Warren.

BE IT FURTHER RESOLVED That all items shall be sold to the highest bidder, and the terms of the sale shall be sold as is and where is, whiteout warranty or guarantee of any kind, upon payment of the full amount, subject to al lawfully advertised terms and restriction.

BE IT FURTHER RESOLVED That the Warren County Director of Purchasing is hereby authorized and directed to perform all acts and to execute of behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

	Item	
1).	1988 International S1900 Dump Truck	210 HP, 10' Plow and Spreader
2).	1995 Ford F350 Mason Dump Truck	7.3 Ltr Diesel, 8.5' Myers Plow
3).	Swenson Spreader	V-Box Spreader, Briggs & Stratton Engine
4).	Two E0ght-Foot Gledhill Tailgate Spreaders	

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution#2015.054
Issuance of 2015-2016 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; and, that this license is renewed pursuant to a 12:39 Special Ruling of 23 July 2013, Docket No. 05.13.8007, be renewed for the term of one year from the first day of July 2015, to midnight, 30 June 2016;

Sandbox Spirits LLC

Sandbox Spirits LLC
1275 Bloomfield Avenue
Fairfield, New Jersey 07004
License #2114.33.007.006
Fee: \$871.93

Vote: absent - Karcher
aye - Petersen

John Inscho,

aye - Cummins
absent - Grover
aye - Inscho

Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.055
Issuance of 2015-2016 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2015, to midnight, 30 June 2016;

JARG

124 Johnson Street
Newark, New Jersey 07105
License # 2114.33.008.008
Fee: \$871.93

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.056
Issuance of 2015-2016 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2015, to midnight, 30 June 2016;

John Patrick Kelly Inc

43 Lake Just-It Road
Great Meadows, New Jersey 07838
License # 2114.33.004.003
Fee: \$871.93

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.057
Issuance of 2015-2016 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2015, to midnight, 30 June 2016;

Liberty Liquors

514 Route 46
Oxford, New Jersey 07863
License # 2114.44.005.004
Fee: \$871.93

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.058
Place-to-Place Transfer

WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Consumption License Number 2114-33-007-006, issued to Sandbox Spirits, LLC for premises heretofore located at 411 Route 46, Great Meadows, NJ 07838, for an inactive license with a mailing address of 1275 Bloomfield Avenue, Fairfield, NJ 07004;

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

BE IT RESOLVED that the Liberty Township Governing Body does hereby approve, effective 2 July 2015, the Place-to-Place transfer of the aforesaid Plenary Retail Consumption Licensed premises, from its inactive status, to its new location at 411 Route 46, Great Meadows, New Jersey 07838, and does hereby direct the Municipal Clerk to endorse the license certificate as follows: This license, subject to all of its terms and conditions, is hereby transferred to premises located at 411 Route 46, Great Meadows, New Jersey 07838.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2015.059
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$449,109.38.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:23 pm.

Lynn VonDer Haar - Miss. VonDer Haar questioned the status of the playground equipment within Free Union Fields.

Lisa Thomas - Ms. Thomas requested additional updates posted on the municipal website.

Lynn Gilmore - Ms. Gilmore inquired into the status of the pavilion.

EXECUTIVE SESSION

At 7:29 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2015.060

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement - Wooded Valley Estates
- ✓ Collective Bargaining Agreement - Municipal Court
- ✓ Personnel and Personnel Policy - Summer Lifeguard Staff

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

At 8:34 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of personnel, personnel discipline and contractual agreement were discussed. Action to follow.

MUNICIPAL COURT

Following discussion in Executive Session, a motion by John Inscho to adopt the following contractual terms with the Town of Belvidere for Municipal Court Services in 2016 carried.

The Township of Liberty would pay the Town of Belvidere an annual fee of \$8,000.00. The Town of Belvidere would not retain the Liberty Township collected fines and court costs in excess of \$3,500.00 annually. The total cost to Liberty Township would not exceed \$11,500.00 annually. The contract would be written for a three year term demonstrating a 1% increase in the year 2017 and a subsequent 2% increase in the year 2018.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:40 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 6 August 2015