

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 4 June 2015. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher (arrived at 7:13 pm)

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON PETERSEN

Mr. Petersen reported that he had meet at the fishing pier with Chuck Harvey, DPW Assistant Supervisor, to review railing options. He also reported on beach pavilion site improvement projects for summer 2015.

DEPARTMENT OF PUBLIC WORKS

Chuck Harvey, Assistant DPW Supervisor, presented the following verbal report:

- ✓ Work continues on the radar sign trailer
- ✓ Staff have been road side cutting
- ✓ Community Day preparation is progressing
- ✓ Liberty Woods is being prepped for paving in mid-July

MUNICIPAL ZONING

A pre-printed report was placed on filed from the Municipal Zoning Official for May 2015 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTATOR

A pre-printed report was placed on file from the Municipal Clerk/Administrator for May 2015 and presented to members of the Township Committee for review.

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 7 May 2015 carried. Pete Karcher and John Inscho abstained.

A motion by Ron Petersen to adopt the public and executive session minutes of 28 May 2015 carried.

UNFINISHED BUSINESS

BEACH FRONT PAVILION RULES & REGULATIONS

Mayor Inscho asked for volunteers to propose Rules and Regulations for the Beach Front pavilion site. Suggested items to consider included the following; trash carry in/carry out; first come, first reserve through the Municipal Clerk's office; and, requirement to provide a certificate of insurance.

Volunteering were; Eileen Heydecke, 154 Lakeside Drive West, Belvidere, NJ
Shannon Schaaf, 150 Lakeside Drive West, Belvidere, NJ
Karen Moskello, 11 Lewis Lane, Belvidere, NJ

NEW BUSINESS

SONICWALL Anti-Virus Subscription. The Dell SonicWall Service Agreement for anti-virus subscription expires in July 2015.

Quotes for Comprehensive Gateway Security for SonicWall TZ 100W Unlimited Node were received from the following;

<i>Company</i>	<i>Price/2 year</i>
Dell SonicWall Services PO Box 49042 San Jose, CA	\$290.00
Jewell Computing Services 159 South Main Street Phillipsburg, NJ	\$400.00

Following brief discussion, a motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2015.044
AWARD OF CONTRACT

BE IT RESOLVED, That the Township of Liberty hereby awards the contract Comprehensive Gateway Security for SonicWall TZ 100W Unlimited Node from Dell SonicWall Services, PO Box 49042, San Jose, CA whose quote amounted to \$290.00.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

EAGLE SCOUT PROPOSAL

Steven Egan requested the consideration of approval from the Liberty Township Committee for the construction of lifeguard stands and café height tables at the beach for fulfillment of his Eagle Scout accomplishment. Following discussion, a motion by Ron Petersen to approve the proposal carried.

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.045
Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2015

WHEREAS, the Town Council of the Great Meadows Regional Municipal Alliance, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Town Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

BE IT RESOLVED that the Great Meadows Regional Municipal Alliance, County of Warren, State of New Jersey, hereby recognizes the following:

1. The Town Council does hereby authorize submission of an application for the Great Meadows Regional Municipal Alliance grant for calendar year 2014-2015 in the amount of :

DEDR:	\$4,034
Cash Match:	\$1,210
In-Kind:	\$3,026

2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant including the administrative compliance and audit requirements.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2015.046
 Governor’s Council on Alcoholism and Drug Abuse
 Fiscal Grant Cycle July 2015-June 2016

WHEREAS, the Town Council of the Great Meadows Regional Municipal Alliance, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Town Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

BE IT RESOLVED that the Great Meadows Regional Municipal Alliance, County of Warren, State of New Jersey, hereby recognizes the following:

1. The Town Council does hereby authorize submission of an application for the Great Meadows Regional Municipal Alliance grant for calendar year 2015-2016 in the amount of :

DEDR:	\$4,034
Cash Match:	\$1,210
In-Kind:	\$3,026

2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant including the administrative compliance and audit requirements.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2015.047
 Salary

WHEREAS, Salary Ordinance #2015.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2015 in the amounts designated below. All salaries are retroactive to 1 January 2015 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
John E Inscho	Township Committee	2,129.00
Carl Cummins	Township Committee	2,129.00
Dan Grover	Township Committee	2,129.00
Ron Petersen	Township Committee	2,129.00
Peter Karcher	Township Committee	2,129.00
Diane M Pflugfelder	Administrator	4,460.00
Diane M Pflugfelder	Municipal Clerk/Registrar	69,031.00
Eleanor Clarkson	Deputy Municipal Clerk/Registrar	15.30/hour
Kevin Lifer	Treasurer/CFO	25,094.00
Patricia Noll	Tax Collector	23,198.00
Penny Holenstein	Tax Assessor	21,861.00
Kathy Dossena	LandUse Administrator	7,961.00
Stephen Matuszek	OEM Coordinator	2,500.00
Eric Snyder	Zoning Code Official	10,289.00
Alan DeCarolis	Animal Control Officer	5,465.00
Eileen Greason	Environmental Commission Secretary	3,121.00
Eileen Greason	Recreation Commission Secretary	2,675.00
Eileen Greason	Recreation Commission Assistant	7,540.00
Lifeguards		
Kenneth Lunden Jr	8 th year lifeguard, substitute	13.25/hour
Robert Lunden	7 th year lifeguard	13.00/hour
Courtney Harrison	3 rd year lifeguard	11.00/hour
Jake Carlson	4 th year lifeguard	11.00/hour
Gwen Fisher	3 rd year lifeguard	11.00/hour

Kellie Smigel	2 nd year lifeguard	10.75/hour
Ashlee Lunden	1 st year lifeguard	10.25/hour
Lynn Vonder Haar	1 st year lifeguard	10.25/hour
Carly Chisholm	1 st year lifeguard	10.25/hour
Ashley Digney	1 st year lifeguard	10.25/hour
Kayla Nicholls	1 st year lifeguard	10.25/hour
 Beach Manager		
Jacqueline Lunden		15.00/hour Capped at 12 hours/week
 Summer Recreation Head Counselor		
Emilia Thompson	Head Counselor	19.56/hour
 Summer Recreation Counselors		
Barbara Wohlgemuth	10 th year counselor (substitute)	13.25/hour
Kara Bozzuffi Varina	9 th year counselor (substitute)	13.25/hour
Breanna Silva	4 th year counselor	11.50/hour
Adam Young	3 rd year counselor	11.00/hour
Kimberly Nicholas	2 nd year counselor	10.50/hour
Trevor Silva	2 nd year counselor	10.50/hour
Stephanie Young	1 st year counselor	10.25/hour
Jillian Young	1 st year counselor	10.25/hour
 Section 2: Public Works		
Steve Romanowitch	Public Works Supervisor	29.01/hour
Leonard Harvey	Assistant Public Works Supervisor	25.00/hour
Kenneth Lunden	Laborer	19.68/hour
Donald Drummond	Laborer	18.02/hour
Paul Marty	Part-Time DPW Help	15.00/hour

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

PAYMENT OF BILLS

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2015.048
 PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$477,904.46.

Vote: aye - Karcher
 aye - Petersen

 John Inscho,

aye - Cummins
aye - Grover
aye - Inscho

Mayor

PUBLIC COMMENT was opened at 7:29 pm.

Lorraine Thiel – Ms. Thiel inquired into the beachfront pavilion security program and enforcement.

EXECUTIVE SESSION

At 7:32 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2015.049

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement (Municipal Court)

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

At 7:47 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session a contractual matter was discussed. Action to follow.

MUNICIPAL COURT

Following discussion in executive session, a motion by John Inscho to present the Town of Belvidere with a one-year shared court proposal at \$7,000.00 carried.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:48 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 2 July 2015