

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 5 February 2015. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; and, Ronald Petersen

Absent: Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON PETERSEN

Mr. Petersen reported that the new DPW Assistant Supervisor, Chuck Harvey, had begun working on 2 February 2015. He also reported snow plowing difficulties around the placement of temporary basketball poles within municipal roads right-of-ways. The Zoning Officer is to be made aware of these obstacles.

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ The DPW Assistant Supervisor began working during the storm of 2 February 2015
- ✓ The 1995 alternator broke during the storm and has been repaired in-house
- ✓ The 2011 had a burnt wire harness during the storm which has been replaced
- ✓ The 1989 Ford was taken to Corey Brothers for transmission repair
- ✓ Road salt has been ordered

MOUNTAIN LAKE FIRE COMPANY

Chief Frank Jalosky presented the Township Committee with a written report of fire responses and the nature of the incidents run in 2014 within Liberty Township and surrounding municipalities. He updated the Committee on the status of the #72.63 rehabilitation schedule and the loan of a fire academy rig. Chief asked for consideration of an equal 2015 budget donation as received in 2014 and the continued support on the #72.63 rehabilitation expenses.

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for January 2015 and presented to members of the Township Committee for review

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for January 2015 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for January 2015 and presented to members of the Township Committee for review.

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public session minutes of 8 and 22 January 2015 carried.

UNFINISHED BUSINESS

ORDINANCE #2015.001 - PUBLIC HEARING - A motion by Ron Petersen to open public hearing and adopt the following Resolution carried.

RESOLUTION #2015.016
ADOPTION OF ORDINANCE # 2015.001

WHEREAS, said Ordinance entitled ‘Calendar Year 2015, Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)’ was passed on first reading on 8 January 2015 and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Calendar Year 2015, Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)’ be passed on second reading and final adoption.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

ORDINANCE #2015.002 - PUBLIC HEARING - A motion by John Inscho to open public hearing and adopt the following Resolution carried.

RESOLUTION #2015.017
ADOPTION OF ORDINANCE # 2015.002

WHEREAS, said Ordinance entitled ‘An Ordinance to Amend an Ordinance Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey ’ was passed on first reading on 8 January 2015 and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance to Amend an Ordinance Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey’ be passed on second reading and final adoption.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

DISCUSSION: ROAD OPENING ORDINANCE

Mr. Petersen reported that he and Attorney Skoog have not had the opportunity to review the proposed

Ordinance and questions of concern to date. Upon their meeting and discussion, the topic of Road Opening Ordinance shall be presented to the Township Committee for consideration of introduction.

WARREN COUNTY HAZARD MITIGATION PLAN

A motion by John Inscho authorizing the Mayor's execution on a Letter of Intent for Liberty Township to participate in the Warren County Multi-Jurisdictional Hazard Mitigation Plan carried.

NEW BUSINESS

WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION AERIAL APPLICATIONS 2015

A motion by Carl Cummins authorizing the Mayor to execute the 2015 form enabling the Warren County Mosquito Extermination Commission staff to begin treating large mosquito areas for spring species in March 2015 by aerial applications within Liberty Township carried.

RED CROSS MEMORANDUM OF UNDERSTANDING

A motion by John Inscho designating John Inscho and Ron Petersen as Liberty Township Points of Contact with the American Red Cross carried.

A motion by John Inscho authorizing the Mayor to execute the Memorandum of Understanding between the American Red Cross and the Township of Liberty carried.

NJ STATE FIREMEN'S ASSOCIATION

A motion by Dan Grover authorizing the acceptance of a NJ State Firemen's Association Membership application from Nicholas E Vazquez carried. Mayor Inscho abstained.

NJ MOTOR VEHICLE COMMISSION APPLICATION FOR RED LIGHT

A motion by Dan Grover authorizing the Mayor's execution on the NJ Motor Vehicle Commission application for a Red Light by Joseph H Thomas carried. Mayor Inscho abstained.

PAVILION POLICY & PROCEDURES

Mayor Inscho announced that he wants to create a subcommittee with a variety of residents to review the needs of Liberty Township residents to establish rules and guidelines for the reservation and use of the beachfront pavilion.

PCFA 2015 AGREEMENT

A motion by Ron Petersen authorizing the Mayor to execute the 2015 Agreement between the Township of Liberty and the Pollution Control Financing Authority of Warren County carried.

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

**RESOLUTION #2015.018
SALARY**

WHEREAS, Salary Ordinance #2015.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2015 in the amounts designated below. All salaries are retroactive to 1 January 2015 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Chuck Harvey	Assistant Public Works Supervisor	25.00/hour Effective 2 February 2015

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

John Inscho,
 Mayor

A motion by Dan Grover to adopt the following resolution carried.

RESOLUTION #2015.019

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LIBERTY IN THE COUNTY OF WARREN, NEW JERSEY URGING THE HONORABLE CHRIS CHRISTIE, GOVERNOR OF THE STATE OF NEW JERSEY, TO APPOINT WILLIAM G MENNAN, ESQ. AS THE JUDGE OF THE MUNICIPAL COURT OF NORTH WARREN AT HOPE

WHEREAS, the member municipalities of the Municipal Court of North Warren at Hope were advised of the retirement of Craig U Dana, the Municipal Court Judge, which will commence on 1 February 2015; and

WHEREAS, the Township of Hope, the “host” municipality of the Municipal Court of North Warren at Hope, sought letters of intent to fill the position; and

WHEREAS, ten individuals submitted their letters on intent, resumes and references for consideration; and

WHEREAS, the Governing Body determined that interviews would be conducted for four of the individuals; and

WHEREAS, the other municipalities, Hardwick, Liberty and White Townships were advised of the interview date, which was Monday, 8 December 2014 at 6:00 pm at the Hope Township Municipal Building, and were provided with the information about each individual; and

WHEREAS, the interviews were conducted with the Hope Township Committee present and one Committeeperson from the Township of White.

BE IT RESOLVED, That the Liberty Township Committee respectfully recommends the appointment of William G Mennen, Esq., PO Box 231, Lebanon, New Jersey 08833.0231, as the candidate to fill the vacancy of Municipal Court Judge of the Municipal Court of North Warren at Hope effective 1 February 2015.

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

**RESOLUTION #2015.020
TAX LIEN REFUND**

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium	Total Refund
11	34.01	2014-03	FWDSL & Associates LP 5 Cold Hill Rd S Suite 11 Mendham, NJ 07945	\$16,119.52	\$ 813.56		\$16,933.08

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following resolution carried.

**RESOLUTION #2015.021
RAFFLE APPLICATION**

WHEREAS, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 21 June 2015 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held at 11:00 am; and

WHEREAS, the appropriate application forms and fees have been submitted to the Municipal Clerk; and

WHEREAS, there appears to be no reason to deny the aforesaid applications.

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren, State of New Jersey

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: absent - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 abstain - Inscho

 John Inscho,
 Mayor

PAYMENT OF BILLS

A motion by Ron Petersen to adopt the following Resolution carried.

RESOLUTION #2015.022
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$1,002,968.43.

Vote: absent - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:23 pm.

Alice Bechok - Ms. Bechok reported that she and her husband are obtaining a title search for 12 Lewis Lane in preparation of donating the parcel to Liberty Township.

Jackie Ceaser - Ms. Ceaser inquired into specifics of the mosquito commission aerial control spraying program. She also inquired into the insurance requirements for pavilion rental. In conclusion, Ms. Ceaser requested that the dog licensing application be processed immediately while a resident waits.

Lisa Thomas - Ms. Thomas inquired on the current status of the Lodge and questioned who would be enforcing the pavilion rules & regulations.

Caroline Stuiber - Ms. Stuiber questioned the activity within Wooded Valley Estates.

Luz Colcano – Ms. Colcano requested a status report on 164 Lakeside Drive West.

EXECUTIVE SESSION

At 7:47 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2015.023
EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Real Property Negotiations - Wooded Valley Estates
- ✓ Personnel and Personnel Policy - Assistant DPW Supervisor

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: absent - Karcher

aye - Petersen

aye - Cummins

aye - Grover

aye - Inscho

John Inscho,
Mayor

At 7:53 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of personnel and real property negotiations were discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:53 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 5 March 2015