

A regularly scheduled workshop of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 26 June 2014. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:09 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Ronald Petersen; Peter Karcher; and Carl Cummins

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Committeeperson Karcher reported that the Recreation Commission was addressing disciplinary issues with coaches and parents. Community Day 2014 was a success despite the small turnout. The Recreation Commission is investigating the potential to host a movie night on the Beach as well as the purchase of additional dock pieces.

COMMITTEEPERSON PETERSEN

Committeeperson reported that the security camera install is on-going.

COMMITTEEPERSON CUMMINS

Committeeperson Cummins reported that the June 2014 meeting of the LandUse Board was canceled due to lack of quorum.

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ The drain on the intersection of Hillcrest and Free Union Road has been repaired
- ✓ The Recreation Commission has requested the posting of the Soccer Sign-up sign with the phrase “ongoing” on the municipal lawn.

ORDINANCE #2014.007 - Following discussion, a motion by Mayor Inscho to adopt Ordinance #2014.007 carried. Public Hearing and Adoption were held on XXXXX.

Resolution #2014.052  
Adoption of ORD. # 2014.007

*WHEREAS*, said Ordinance entitled “An Ordinance to Amend an Ordinance Known as The Code of the Township of Liberty, County of Warren, State of New Jersey” was passed on first reading on 3 April 2014; and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled “An Ordinance to Amend an Ordinance Known as The Code of the Township of Liberty, County of Warren, State of New Jersey” be passed on second reading and final adoption.

Vote: aye - Karcher  
aye - Petersen

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John Inscho,

aye - Grover  
aye - Cummins  
aye - Inscho

Mayor

ORDINANCE #2014.008 - Following discussion, a motion by John Inscho to introduce Ordinance #2014.008 on First Reading carried. Public Hearing and Adoption are scheduled for 7 August 2014.

Payment of Taxes Prior to Issuance  
of Permits or Licenses

WHEREAS the Township of Liberty desires to adopt an Ordinance to establish uniform procedures to be followed by its officials and employee's in the issuance of permits and licenses,

IT IS NOW AND BE IT ORDAINED as follows:

I. Payment of Real Property Taxes, Interest, Penalties, and other Municipal Liens and Assessments

A. Proof of Payment

Any applicant for the issuance of a permit or license used or useable in connection with any real property located in the Township of Liberty shall submit proof with such application, that all real property taxes due on the said parcel or parcels including any and all accumulated interest and penalties as well as any other unpaid municipal liens, charges or assessments involving the said real property, has been paid in full through the quarter in which the application has been made.

In furtherance thereof, the applicant shall provide a written statement from the Liberty Township Tax Collector to the issuing official which shall indicate the status of all taxes, accumulated interest, penalties and other unpaid municipal liens, charges or assessments pending against the real property, if any. In addition, the applicant shall provide any other proof of payment of the aforementioned taxes, interest, penalties, liens, charges or assessments that may otherwise be required by the issuing Official or employee of Liberty Township as he or she may deem necessary to establish that the Applicant is in compliance with this Ordinance.

B. Issuance of Permits

No permit, license or approval used or useable in connection with any real property located in the Township of Liberty shall be issued by any Official or employee of the Township of Liberty unless all real property taxes due on the said parcel or parcels including any and all accumulated interest and penalties as well as any other unpaid municipal liens, charges or assessments involving the said real property has been paid in full through the quarter in which the application has been made.

C. Exemptions

This Article shall not apply to any application for a license or permit that has been applied for prior to the adoption of this Ordinance.

D. Definitions

As used in this Article the following terms shall have the following meanings:

Permit or License

Includes a Zoning Permit, Driveway Permit, Building Permit, Food Establishment Permit, ABC Liquor License, Certificate of Occupancy, or any other permit or license required by Ordinance or other laws.

RESOLUTIONS

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2014.053  
Salary

*WHEREAS*, Salary Ordinance #2014.006 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2014 in the amounts designated below. All salaries are retroactive to 1 January 2014 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
John E Inscho	Township Committee	2,129.00
Carl Cummins	Township Committee	2,129.00
Dan Grover	Township Committee	2,129.00
Ron Petersen	Township Committee	2,129.00
Peter Karcher	Township Committee	2,129.00
Diane M Pflugfelder	Administrator	4,373.00
Diane M Pflugfelder	Municipal Clerk/Registrar	67,677.00
Eleanor Clarkson	Deputy Municipal Clerk/Registrar	15.00/hour
		Effective 5 June 2014
Kevin Lifer	Treasurer/CFO	24,602.00
Patricia Noll	Tax Collector	22,743.00
Penny Hostenstein	Tax Assessor	21,432.00
Kathy Dossena	LandUse Administrator	7,805.00
Eric Snyder	Zoning Code Official	10,087.00
Alan DeCarolis	Animal Control Officer	5,358.00
Eileen Greason	Environmental Commission Secretary	3,060.00
Eileen Greason	Recreation Commission Secretary	2,623.00
Eileen Greason	Recreation Commission Assistant	7,392.00
Lifeguards		
Kenneth Lunden Jr	7 <sup>th</sup> year lifeguard	13.25/hour
Robert Lunden	6 <sup>th</sup> year lifeguard	13.00/hour
Courtney Harrison	2 <sup>nd</sup> year lifeguard	11.00/hour

Jake Carlson	2 <sup>nd</sup> year lifeguard	11.00/hour
Gwen Fisher	2 <sup>nd</sup> year lifeguard	11.00/hour
Devin Lyons	2 <sup>nd</sup> year lifeguard	11.00/hour
Kyle Lyons	2 <sup>nd</sup> year lifeguard	11.00/hour

Beach Manager  
 Jacqueline Lunden 15.00/hour  
 Capped at 12 hours/week

Summer Recreation Head Counselor  
 Emilia Thompson Head Counselor 19.56/hour

Summer Recreation Counselors

Barbara Wohlgemuth	9 <sup>th</sup> year counselor	13.25/hour
Kara Bozzuffi Varina	8 <sup>th</sup> year counselor	13.25/hour
Breanna Silva	3 <sup>rd</sup> year counselor	11.50/hour
Adam Young	2 <sup>nd</sup> year counselor	11.00/hour
Faith Ryan	2 <sup>nd</sup> year substitute	11.00/hour
Kimberly Nicholas	1 <sup>st</sup> year substitute	10.50/hour
Trevor Silva	1 <sup>st</sup> year substitute	10.50/hour

Section 2: Public Works

Steve Romanowitch	Public Works Supervisor	28.44/hour
Kenneth Lunden	Laborer	19.29/hour
Donald Drummond	Laborer	17.66/hour
Paul Marty	Part-Time DPW Help	15.00/hour

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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John Inscho,  
 Mayor

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2014.054  
 Issuance of 2014-2015 Liquor Licenses

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2014, to midnight, 30 June 2015;

Bidjev Enterprises Inc

489 Route 46  
 Great Meadows, New Jersey 07838  
 License # 2114.33.006.004  
 Fee: \$871.93

JARG Corporation

408 US Route 46  
Great Meadows, New Jersey 07838  
License #2114.33.008.008  
Fee: \$871.93

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

**PUBLIC COMMENT**

There was no public in attendance to comment.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 7:18 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 10 July 2014