

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 3 April 2014. The meeting was opened by Deputy Mayor Dan Grover with Adequate Notice of Meeting and the Pledge of Allegiance at 7:03 p.m.

Present: Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher

Absent: Mayor John Inscho

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

#### ADOPTION OF BUDGET 2014

A motion by Ron Petersen to open the public hearing carried. Comments were received from the public. William Schroeder, Municipal Auditor, reported that the municipal budget was flat lined from the 2013 budget. A motion by Ron Petersen to adopt the 2014 Municipal Budget Resolution #2014.028 carried.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
absent - Inscho

#### REPORTS

##### COMMITTEEPERSON KARCHER

Pete Karcher reported that the cost for 2014 Community Day program had an overall increase of \$50.00 from the 2013 program. He also stated that the Recreation Commission members had sent out a student participant disciplinary letter.

##### COMMITTEEPERSON PETERSEN

Ron Petersen stated that he continues to work with the camera surveillance company. He also reported that construction/excavating access to private sites have been left a mess on municipal roads. He asked that the issue be investigated and considered for discussion at the April workshop meeting. Discussion also ensued on the need for a municipal road opening Ordinance.

At 7:15 pm, Pete Karcher left the meeting.

##### COMMITTEEPERSON CUMMINS

Carl Cummins reported that the LandUse had not meet in March 2014, but would be conducting a meeting in April 2014 to discuss ORD #2014.002 and the swearing in of new members who were unable to attend the re-organization meeting.

##### MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for March 2014 and presented to members of the Township Committee for review.

Colonial Little League submitted a request to conduct a roadside cleanup for the collection of funds from the Clean Community Grant. Following review, the Colonial Little League will be invited to attend the next meeting to discuss their request.

Following discussion, a motion by Ron Petersen to cancel the 22 May 2014 workshop carried.

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ The three dump trucks are being serviced in anticipation of the federal and state inspections
- ✓ The salt spreaders are being removed off the trucks and painted for summer storage
- ✓ Suggestions were requested for the 2014 tree removal program
- ✓ Ball field clay has been delivered and is on site. Lime has yet to be delivered.
- ✓ Intersections and road edges are being cleaned up
- ✓ Installation of lights on the DPW garage is complete
- ✓ The snow guards and gutters have been repaired on the DPW garage.
- ✓ The ground around the septic repair area has settled and shall be filled in
- ✓ Potholes and berms are to be repaired
- ✓ Discussion ensued on a temporary DPW staff while D. Drummond is out on medical leave. No action taken.

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for March 2014 and presented to members of the Township Committee for review

NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks that is nothing to report at this time and asked for any questions or concerns from the Township Committee or public members.

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 6 March 2014 carried. Carl Cummins abstained.

OLD BUSINESS

ORD. #2014.002 - PUBLIC HEARING

Carl Cummins reported that the LandUse Board would be meeting in April 2014 to discuss their recommendations on Ordinance #2104.002. Consideration of adoption on Ordinance #2104.002 was carried to the May 2014 meeting.

ORD. #2014.003 - PUBLIC HEARING

A motion by Ron Petersen to open public hearing carried. A motion by Ron Petersen to adopt the following resolution carried.

Resolution #2014.029  
Adoption of ORD. # 2014.003

*WHEREAS*, said Ordinance entitled ‘An Ordinance of the Township of Liberty, County of Warren, State of New Jersey, Deleting and Replacing §8 of the Code of the Township of Liberty, Court, Joint Municipal, in Order to Create a New Joint Municipal Court’ was passed on first reading on 27 February 2014 and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance of the Township of Liberty, County of Warren, State of New Jersey, Deleting and Replacing §8 of the Code of the Township of Liberty, Court,

Joint Municipal, in Order to Create a New Joint Municipal Court' be passed on second reading and final adoption.

Vote: absent - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
absent - Inscho

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Dan Grover,  
Deputy Mayor

ORD. #2014.004 - PUBLIC HEARING

A motion by Ron Petersen to open public hearing carried. Following public comment and discussion, no action was taken on Ordinance #2013.004.

NEW BUSINESS

COMMUNITY DAY 2014

A motion by Ron Petersen authorizing the Mayor to execute the Contract between the Township of Liberty and People Pleasers of New Jersey LLC for amusement rides at Community Day 2014 carried.

ORDINANCE #2014.005 - Following discussion, a motion by Carl Cummins to introduce Ordinance #2014.005 on First Reading carried. Public Hearing and Adoption are scheduled for May 2014.

Ordinance #2014.005  
An Ordinance Providing for the Appropriation of \$130,000.00  
From the Capital Improvement Fund of the  
Township of Liberty, County of Warren, State of New Jersey

BE IT RESOLVED by the Township Committee of the Township of Liberty, County of Warren, State of New Jersey as follows:

SECTION 1. There is hereby appropriated the sum of \$130,000.00 from the Capital Improvement Fund of the Township of Liberty, County of Warren, State of New Jersey for the following:

- (a) Improvement of various streets and locations in and by the Township by the construction or reconstruction therein of roadway pavements, including without limitation, Hillcrest Drive.

SECTION 2. The monies herein appropriated are funds that are available in the Capital Improvement Fund of the Township of Liberty. No debt is to be authorized.

SECTION 3. The Capital Budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith.

SECTION 4. This Ordinance shall take effect after publication and final adoption, according to law.

RESOLUTION

A motion by Carl Cummins to adopt the following Resolution carried.

Resolution #2014.030  
New Jersey Department of Transportation  
Traffic Investigation of Route US 46 within the

Township of Liberty, County of Warren

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 46 within Liberty Township, Warren County; and

WHEREAS, NJDOT investigation revealed the current centerline pavement markings on Route 46 meet and conform to current design standards; and

WHEREAS, NJDOT will update existing records to reflect current No Passing Zone conditions along Route 46.

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren, in the State of New Jersey, that it supports the use of a "No Passing Zone" in Liberty Township recommended by NJDOT.

BE IT FURTHERHR RESOLVED That a certified copy of this Resolution shall be forwarded to NJDOT as requested.

Vote: absent - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
absent - Inscho

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Dan Grover,  
Deputy Mayor

PAYMENT OF BILLS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2014.031  
Payment of Bills

RESOLVED, That the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$519,941.15.

Vote: absent - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
absent - Inscho

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Dan Grover,  
Deputy Mayor

PUBLIC COMMENT was opened at 7:44 pm.

Lorrain Thiel – Ms. Thiel questioned some of the topics listed in Resolution #2014.020, Executive Session.

PUBLIC COMMENT closed at 7:48 pm.

ORDINANCE #2014.006 - Following discussion and legal review, a motion by Ron Petersen to introduce Ordinance #2014.006 on First Reading carried. Public Hearing and Adoption are scheduled for May 2014.

Ordinance #2014.006

An Ordinance to Amend an Ordinance Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey

BE IT ORDAINED, by the Township Committee of the Township of Liberty, Warren County, New Jersey, that Section 1, 2 and 3 of the above Ordinance be amended as follows:

Section 1: Here is the following schedule of minimum and maximum salaries (yearly and hourly) for the position hereby listed:

POSITION	MINIMUM	MAXIMUM
Township Committee	1,000	4,500
Municipal Clerk	20,000	70,500
Deputy Municipal Clerk	8.25/hour	20.00/hour
Administrator	500	5,500
Treasurer/CFO	10,000	30,500
Tax Collector	10,000	38,500
Tax Assessor	10,000	38,500
LandUse Administrator	5,000	20,500
Zoning Code Official	4,000	11,000
Animal Control Officer	2,500	10,500
Environmental Commission Secretary	150	4,000
Emergency Management Coordinator	500	3,000
Deputy Emergency Management Coordinator	500	3,000
Recreation Commission Secretary	150	4,000
Recreation Commission Assistant	2,500	8,000
Lifeguards	8.25/hour	14.00/hour
Seasonal Beach Manager	8.25/hour	25.00/hour
Summer Recreation Counselors	9.00/hour	14.00/hour
Summer Recreation Head Counselor	12.00/hour	25.00/hour

Section 2: Public Works

Public Works Supervisor	20.00 per hour	38.00 per hour
Laborer	12.00 per hour	31.00 per hour
Seasonal DPW Help	8.25 per hour	30.00 per hour

Regular work week for road department is forty hours. Overtime will be compensated at time and one half for work performed in excess for forty hours in any work week.

Section 3: The aforesaid Sections 1, and 2 are to be effective as of and retroactive to 1 January 2014.

Section 4: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 5: This Ordinance shall take effect immediately upon final adoption according to law. All ordinances or parts of ordinance inconsistent with this ordinance are hereby repealed.

At 7:50 pm a motion by Dan Grover to adopt the following Resolution carried.

Resolution #2014.032

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Contractual, Pavilion Specifications
- ✓ Potential Litigation, Block 5, Lot 21 Improvements
- ✓ Personnel, Consideration of Shared Services

NOW, THEREFORE, BE IT RESOLVED, That the public be excluded from this meeting.

Vote: absent - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 absent - Inscho

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Dan Grover,  
 Deputy Mayor

At 8:22 pm, a motion by Deputy Mayor Grover to reconvene the public meeting carried. Deputy Mayor Grover stated that during executive session matters of potential litigation, personnel and contractual items were discussed. Action to follow.

MANUFACTURED PAVILION BID PACKAGE

Following discussion, a motion by Dan Grover to adopt the following Resolution carried.

Resolution #2014.032  
 Resolution Approving the Plans and Specifications  
 and Authorizing the Advertisement for Bids  
 for the Manufactured Pavilion Project

BE IT RESOLVED That the plans and specifications for the Manufactured Pavilion, located in Liberty Township, Warren County, NJ are hereby approved.

BE IT FURTHER RESOLVED That the Municipal Clerk is hereby directed to advertise for proposals for the above project at least ten days prior to the receipt of bids in the Star Gazette

Advertising Date: 18 April 2014

Bids to be Opened: 6 May 2014 at 10:00 am

Consideration of Award: 8 May 2014

Vote: absent - Karcher

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aye - Petersen  
aye - Cummins  
aye - Grover  
absent - Inscho

Dan Grover,  
Deputy Mayor

MEETING SCHEDULE

A motion by Carl Cummins to change the regularly scheduled meeting of 1 May 2014 to 8 May 2014 carried.

ADJOURNMENT - There being no further business, a motion by Deputy Mayor Grover to adjourn the meeting carried.

Meeting adjourned at 8:24 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 8 May 2014