

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 7 June 2012. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Mark Tibak; Dan Grover; Ronald Petersen, and John Fisher

Absent: Roger Skoog, Municipal Attorney

Also, Present: Joseph Kosinski, Municipal Engineer; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks reported the following activity within Liberty Township for the month of May 2012;

- ✓ six 911 hang-ups
- ✓ 5 alarm responses
- ✓ 4 community policing
- ✓ 5 critical infrastructure checks
- ✓ 4 fire call
- ✓ 14 medical assists
- ✓ 1 motor vehicle accidents
- ✓ 53 motor vehicle stops
- ✓ 38 property checks
- ✓ 1 domestic disputes
- ✓ 1 missing persons
- ✓ 1 neighbor dispute
- ✓ 1 noise complaint
- ✓ 3 thefts
- ✓ 1 verbal dispute

COMMITTEEPERSON GROVER

Committeeperson Grover announced that the new server and backup system have been put into place.

COMMITTEEPERSON PETERSEN

Committeeperson Petersen reported on the status of repairs at the beach and surrounding buildings.

COMMITTEEPERSON TIBAK

Committeeperson Tibak announced the Community Day 2012 events scheduled for 9 June 2012.

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ Preparations are being made for community days activities
- ✓ Township roadside mowing and cleanup continues
- ✓ Paving remains on schedule for portions of Far View and Rader Road for June –July 2012

ENVIRONMENTAL

Chairperson Phil Wooldridge announced the planning of a tree pest presentation by the NJ Department of Agriculture in October 2012

MAYOR INSCHO

Mayor Inscho reported that a tent would be set up at Community Day with rough draft plans for the pavilion area development. All residents were encouraged to visit the site and provide comment. The tent would also host signup sheets for those residents interested in received email blasts on municipal activities/notices.

MUNICIPAL ENGINEER

Lewis Lane Stabilization Plan Bid Packages - Joseph Kosinski, Ferriero Engineering, announced that the stabilization plans for Lewis Lane bid packages would be published 11 June and the bid opening date was 26 June 2012. The plan was designed with input from NRCS and Warren County Soil Conservation.

Well Sealing Proposal

Joseph Kosinski presented the following proposals for well sealing at 12 and 14 Lewis Lane;

<u>Company</u>	<u>Price</u>
Dan Ballantine Well Drilling Ins. PO Box 178 Port Murray Road Port Murray, NJ 07865.0178	2 @ \$3000.00 total 6000.00
Bryan Drilling Co., Inc. PO Box 274 Chester, NJ 07930	Minimum charge each well \$1200.00 \$49.00 per bag tremmied in place \$250.00 setup charge

Following brief discussion, a motion by Ron Petersen to adopt the following resolution carried.

Resolution #2012.039
Award of Contract

RESOLVED, that the Township of Liberty hereby awards the contract for Well Sealing to Bryan Drilling Co., Inc, PO Box 274, Chester, NJ 07930 whose bid amounted to a minimum charge of \$1200.00 each well and \$49.00 per bag tremmied in place and \$250.00 setup charge .

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

Soil Erosions and Sediment Control Plan

Following discussion on the need for certified soil erosion and sediment control plan for the proposed drainage and stabilization project at Lewis Lane, a motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.040
Authorization of Soil Conservation Fee

WHEREAS, the Township of Liberty hereby acknowledges that need for a certified soil erosion and sediment control plan for the proposed drainage and stabilization project at Lewis Lane. Now Therefore Be It

RESOLVED, The application fee for certification from the Warren County Soil Conservation District of \$875.00, which the Township Committee has determined is necessary and authorized payment by adoption of this resolution.

Vote: aye - Fisher
abstain - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for May 2012 and presented to members of the Township Committee for review

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for May 2012 and presented to members of the Township Committee for review

MUNICIPAL TAX ASSESSOR

A pre-printed report was received from the Municipal Tax Assessor for May 2012 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for May 2012 and presented to members of the Township Committee for review.

APPROVAL OF MINUTES

A motion by John Fisher to adopt the public session minutes of 3 May 2012 carried. Mark Tibak abstained.

PRESENTATION

Warren County Community College. Warren County Community College President Dr. William Austin and members of the Board of Trustees shared the WCCC annual report 2011.

OLD BUSINESS

Construction Conflict of Interest. With the absence of the Municipal Attorney this topic was carried to the next meeting.

NEW BUSINESS

2012 TRANSPORTATION ENHANCEMENT PROGRAM. Following review it was determined that there is no Liberty Township project eligible for the 2012 Transportation Enhancement Program.

HOUSING & COMMUNITY DEVELOPMENT SERVICES, INC. A motion by Ron Petersen authorizing Mayor Inscho to execute the annual letter in support of small cities housing rehabilitation applications carried.

FREE UNION BALL FIELD SIGNAGE. Ryan Rutkoski presented Mayor Inscho with an approval letter for the Eagle Scout construction project of Free Union Ball Field signage. A motion by Mark Tibak authorizing Mayor Inscho to execute the letter of approval for said project carried.

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2012.041
Issuance of 2012-2013 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following licenses have made application for the renewal of Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages, be renewed for the premises indicated by the address below with the respective names, for the term of one year from the first day of July 2012, to midnight, 30 June 2013;

John Patrick Kellys Inc	38 Hope Road Great Meadows, New Jersey 07838 License # 2114.33.004.003 Fee: \$871.93
House of Liquors LLC	514 Route 46 Oxford, New Jersey 07863 License #2114.44.005.004 Fee: \$871.93
Bidjev Enterprises Inc	489 Route 46 Great Meadows, New Jersey 07838 License # 2114.33.006.004 Fee: \$871.93

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following resolution carried.

Resolution #2012.042
Issuance of 2012-2013 Liquor Licenses

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; and, that this license is renewed pursuant to a 12:39 Special Ruling of

4 October 2010, Docket No. 07.10.6598, be renewed for the term of one year from the first day of July 2012, to midnight, 30 June 2013;

Sandbox Spirits LLC

Carmen Pio Costa
1275 Bloomfield Avenue
Fairfield, New Jersey 07004
License #2114.33.007.006
Fee: \$871.93

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

A motion by Mark Tibak to adopt the following Resolution carried.

Resolution #2012.043
Appointment Authorizing the Appointment of Penny Holenstein to
A Four Year Term as Assessor of the Township of Liberty

WHEREAS, Penny Holenstein was appointed as the Municipal Tax Assessor of the Township of Liberty, Warren County effective 28 July 2011, with an expiration of term 30 June 2012 at the Township Workshop of 28 July 2011; and

WHEREAS, the Liberty Township Committee recognizes Penny Holenstein as well qualified for the position of Municipal Tax Assessor of Liberty Township.

WHEREAS, the Township Committee of Liberty does desire to reappoint Penny Holenstein as Municipal Assessor for a first four-year term commencing 1 July 2012. Now Therefore Be It

RESOLVED By the Township Committee of the Township of Liberty, Warren County, New Jersey, Penny Holenstein is hereby appointed as the Municipal Tax Assessor of the Township of Liberty, Warren County for a term of 1 July 2012 through 30 June 2016.

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2012.044
Designation of Official Newspaper

RESOLVED, by the Township Committee of the Township of Liberty in the County of Warren, State of New Jersey that the Star Gazette hereby be designated as the official newspaper and the Courier News as the secondary newspaper of the Township of Liberty for the year 2012. Now Therefore Be It

RESOLVED, That the bulletin board in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey is designated as the place where all official notices are to be posted.

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2012.045
Resolution of the Township of Liberty, County of Warren, State of New Jersey
Extension of Third Quarter Taxes

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, NJSA 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered. Now, Therefore Be It

RESOLVED by the Liberty Township Committee as follows:

No interest shall be charged on 3rd quarter taxes, sue 1 August 2012, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, however, that if any such payment is not received on or before the 15th day, interest at the usual rate will be charged from the 1 August 2012 date.

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Mark Tibak to adopt the following Resolution carried.

Resolution #2012.046
Payment of Bills

RESOLVED, that the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$463,885.40.

Vote: aye - Fisher
aye - Petersen
aye - Grover
aye - Tibak
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:38pm.

Eileen Heydecke – Ms. Heydecke questioned the paving of Rader Road vs. Lakeside Drive West. Mayor Inscho informed her of grant funds for paving of Lakeside Road upon completion of the Lewis Lane stabilization plan. She also asked is a weight restriction would be placed on Lewis Lane. A final comment from Ms. Heydecke was improper parking along the water front by the future pavilion site.

Lisa Thomas – Ms. Thomas inquired into the date of the Lodge action? She also informed the Township Committee of a proposed bill regarding foreclosed residences for low income housing and asked that they send letter of non-support.

Lynn Gilmore – Ms. Gilmore informed the committee that bear activity continues around 144 Lakeside Drive West.

Joseph Peppe – Mr. Peppe asked what was the status of the former general store and other similar structures around the lake. Mayor Inscho advised that any action of private properties involved legal research.

Robert Mischka – Mr. Mischka asked that dock pipes be attended and repaired.

Caroline Stuibler – Ms, Stuibler inquired into the restructuring of the local school kindergarten program.

At 8:12 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.047

WHEREAS, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, This public body is of the opinion that such circumstances presently exists; and

WHEREAS, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Personnel Policy (Department analysis)

NOW, THEREFORE, BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Fisher
 aye - Petersen
 aye - Grover
 aye - Tibak
 aye - Inscho

 John Inscho,
 Mayor

At 8:43 pm, a motion by John Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of department analysis were discussed. No action is to follow.

ADJOURNMENT - There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 8:44 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 2 August 2012