

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 3 May 2012. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Dan Grover; Ronald Petersen, and John Fisher

Absent: Deputy Mayor Mark Tibak

Also, Present: Joseph Kosinski, Municipal Engineer; and, Roger Skoog, Municipal Attorney

REPORTS

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ Roadside mowing program has begun
- ✓ 6 loads of beach sand is scheduled for delivery in May 2012
- ✓ Rader Road is being prepared for paving scheduled for June/July by Tilcon

REPORT OF MAYOR INSCHO

John Inscho reported that he had attended the NJ Conference of Mayors convention in April 2012. He reported on shared service and school reform sessions attended.

MUNICIPAL ENGINEER

Joseph Kosinski reported that the core testing within the Lewis Lane mudslide area has determined that the area is comprised of ledge rock ten feet down from the surface. Ferriero Engineering is reviewing the test results and preparing specification estimates for a mitigation plan. The NRCS funding for this mitigation plan is 24 August 2012. Following discussion, a subcommittee of John Inscho and Ron Petersen was created to work with the Municipal Engineer on this plan.

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for April 2012 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for April 2012 and presented to members of the Township Committee for review.

NJ STATE FIREMEN'S MEMBERSHIP APPLICATION

A motion by Ron Petersen to approve the NJ State Fireman's Membership Application for Robert L Lunden carried. John Inscho abstained.

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt and include the following amendment to the public and executive session minutes of 5 April 2012 carried.

NEW BUSINESS

LEWIS LANE TRASH AND BEAR OCCUPANT

Mayor Inscho reported that he had spoken with the owner of Block 61, Lot 33, regarding the need to fence in the garbage area for the multiple residences of 166 Lakeside Drive West. Ron Petersen reported

information that he had obtained from NJ Fish & Game regarding bear activity. The bear program for trash management would be posted on the municipal web site.

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried. John Inscho abstained.

Resolution #2012.032
Application for Special Permit for Social Affair
Mountain Lake Fire Company

WHEREAS, An "Application for Special Permit for Social Affair" has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said social affair to be held on 1 June 2012 between the hours of 4:00 pm and 10 June 1:00 am with a rain date of 8 June 2012; and

WHEREAS, The submitted application form is complete in all respects, and the State fees have been paid.

BE IT RESOLVED, That the Liberty Township Committee does hereby approve a social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey to be held on 1 June 2012 between the hours of 4:00 pm and 10 June 1:00 am with a rain date of 8 June 2012 to be held in the area delineated on the application form.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
abstain - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following resolution carried. John Inscho abstained.

Resolution #2012.033
Application for Special Permit for Social Affair
Mountain Lake Fire Company

WHEREAS, An "Application for Special Permit for Social Affair" has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said social affair to be held on 9 June 2012 between the hours of 12:00 noon and 10 June 2:00 am with a rain date of 10 June 2012; and

WHEREAS, The submitted application form is complete in all respects, and the State fees have been paid.

BE IT RESOLVED, That the Liberty Township Committee does hereby approve a social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey to be held on 9 June 2012 between the hours of 12:00 noon and 10 June 2:00 am with a rain date of 10 June 2012 to be held in the area delineated on the application form.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
abstain - Inscho

John Inscho,
Mayor

A motion by John Inscho to adopt the following resolution carried.

Resolution #2012.034
2012 Older Americans Month Proclamation

WHEREAS, It has become tradition that the Month of May is designed as Older Americans Month; and

WHEREAS, The growing population of older adults in our county and our municipality continues to make innumerable positive contributions through their efforts as volunteers and citizens; and,

WHEREAS, Liberty Township wishes to honor our older adults for their past and present contributions and encourages our older residents to remain in the mainstream of life as they continue to play a vital role in our society, and particularly in our local community.

NOW, THEREFORE, BE IT RESOLVED, That Mayor John Inscho, Mayor of Liberty Township, hereby proclaim May 2012 as Older American Month in Liberty Township.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
aye - Inscho

John Inscho,
Mayor

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2012.035
Salary

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
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WHEREAS, Salary Ordinance #2011.001 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2011 in the amounts designated below. All salaries are retroactive to 1 January 2011 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
John E Inscho	Township Committee	2,129.00
Mark Tibak	Township Committee	2,129.00
Dan Grover	Township Committee	2,219.00
Ron Petersen	Township Committee	2,219.00
John Fisher	Township Committee	2,219.00
Diane M Pflugfelder	Administrator	4,162.00
Diane M Pflugfelder	Municipal Clerk/Registrar	59,180.00
Eleanor Clarkson	Deputy Municipal Clerk/ Deputy Registrar	13.26/hour

Kevin Lifer	Treasurer/CFO	23,417.00
Patricia Noll	Tax Collector	21,648.00
Penny Hostenstein	Tax Assessor	20,400.00
Kathy Dossena	LandUse Administrator	7,429.00
Eric Snyder	Zoning Code Official	9,601.00
Alan DeCarolis	Animal Control Officer	5,100.00
Eileen Greason	Environmental Commission Secretary	2,913.00
Ralph Price	Construction Official	10,245.00
Dan Sullivan	Electrical Inspector	4,224.00
Dale Glynn	Plumbing Inspector	3,745.00
Ralph Price	Fire Sub Code Official	2,447.00
Ralph Price	Fire Official	4,604.00
Barbara Theiss	Technical Assistant to Construction Official	13.01/hour
Eileen Greason	Recreation Commission Secretary	2,497.00
Eileen Greason	Recreation Commission Assistant	7,036.00
Lifeguards		
Jessica Tanski	4 th year Lifeguard	12.75/hour
Kenneth Lunden Jr	4 th year Lifeguard	12.75/hour
Emily Kayal	4 th year lifeguard	12.25/hour
Robert Lunden	3 rd year lifeguard	12.25/hour
Dane Thomas	1 st year lifeguard	10.75/hour
Rebecca Unangst	Substitute Lifeguard	10.25/hour
Summer Recreation Head Counselor		
Emilia Thompson	Head Counselor	18.62/hour
Summer Recreation Counselors		
Barbara Wohlgemuth	3 rd year counselor	12.22/hour
Cindy Cutro	3 rd year counselor	12.22/hour
Hope Hollenbeck	3 rd year counselor	12.22/hour
Kara Bozuffi	3 rd year counselor	12.22/hour
Emily Davis	3 rd year counselor	12.22/hour
Lois Davis	2 nd year counselor	10.97/hour
Helen Hollenbeck	Substitute	10.46/hour
George Stritter	Substitute	10.46/hour
Section 2: Public Works		
Steve Romanowitch	Public Works Supervisor	27.07/hour
Kenneth Lunden	Laborer	18.36/hour
Donald Drummond	Laborer	16.81/hour
John Hankin	Part-Time DPW Help	12.24/hour
Paul Marty	Part-Time DPW Help	12.24/hour
John Cerny	Part-Time DPW Help	12.49 /hour

Vote: aye - Fisher
 aye - Petersen
 aye - Grover
 absent - Tibak
 aye - Inscho

John Inscho,
 Mayor

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2011.036
Municipal Clerks Week

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality rendering equal service to all; and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, providence, county and international professional organizations; and

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I , John Inscho, Mayor of the Township of Liberty do recognize the week of 1 May through 7 May 2011, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2012.037
Payment of Bills

RESOLVED, that the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$982,464.34.

Vote: aye - Fisher
aye - Petersen
aye - Grover

John Inscho,
Mayor

absent - Tibak
aye - Inscho

PUBLIC COMMENT was opened at 7:15 pm.

Ryan Rutkoski – Mr. Rutkoski introduced himself as a life scout member of Troop 175. He presented a proposal to the Township Committee for the installation of a Free Union Field sign as his Eagle Scout Project. Following discussion, a motion by John Fisher authorizing Mr. Rutkoski to proceed with his Eagle Scout project carried.

Lorraine Thiel – Ms. Thiel posed questions regarding the bear trash management program as well as the timeline for mitigation of the mudslide site.

Lisa Thomas – Ms. Thomas inquired into the status of an auction for the Lodge.

Jeffrey Fiedler – Mr. Fiedler presented company brochures from Fiedler Real Estate Brokerage Appraisal & Consulting.

Ethan Hashagen – Mr. Hasagen inquired why his escrow monies could not be returned for the lot line adjustment between he and his neighbor when the neighbor withdrew his interest. Attorney Skoog explained that escrow fund had been posted to cover all professional services investigating the proposed lot line adjustment as an equal expense to both parties. This escrow is currently overdrawn by \$3,300.00.

NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks reported the following activity within Liberty Township for the month of April 2012;

- ✓ 5 alarm responses
- ✓ 3 community policing
- ✓ 2 critical infrastructure checks
- ✓ 4 fire call
- ✓ 14 medical assists
- ✓ 1 motor vehicle accidents
- ✓ 23 motor vehicle stops
- ✓ 19 property checks
- ✓ 1 wellbeing check
- ✓ 1 criminal mischief
- ✓ 2 domestic disputes
- ✓ 1 property damage/disputes
- ✓ 3 thefts

At 7:28 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.038

WHEREAS, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, This public body is of the opinion that such circumstances presently exists; and

WHEREAS, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal

funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Information that May Impair Receipt of Federal Funding
- ✓ Litigation

NOW, THEREFORE, BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
aye - Inscho

John Inscho,
Mayor

At 8:11 pm, a motion by John Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of potential litigation, and federal funding were discussed. No action to follow.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:12 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 7 June 2012