

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 1 March 2012. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:02 p.m.

Present: Mayor John Inscho; Deputy Mayor Mark Tibak; Dan Grover; Ronald Petersen, and John Fisher

Absent: Deputy Mayor Mark Tibak

Also, Present: Roger Skoog, Municipal Attorney

## REPORTS

### COMMITTEEPERSON PETERSEN

Committeeperson Petersen announced that he was coordinating the replacement of an old electrical transformer which services the municipal building with Jersey Central Power and Light. A replacement schedule is proposed which may result in a day that the municipal offices are closed due to lack of electrical service.

Committeeperson Petersen is overseeing the DPW installation of remedial drainage along Lakeside Drive West within the mudslide site vicinity.

### DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ Drains around the Township are being cleaned out
- ✓ The drain off Spruce Street was clogged with roots and had to be repaired
- ✓ The pumps and generators within the OEM trailer have been serviced and fueled

### MUNICIPAL CLERK/ADMINISTRATOR

It was reported that the Municipal Clerk's office continues to investigate funding sources for public and individual assistance mediation of the mudslide site and Lewis Lane stabilization.

It was reported that a "Latest News" component would be attached to the municipal web site this weekend enabling the Municipal Clerk and authorized personnel to access the website and post last minute public notices.

### MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for February 2012 and presented to members of the Township Committee for review

### APPROVAL OF MINUTES

A motion by Ron Petersen to adopt and include the following amendment to the budget workshop, public session, and executive session minutes of 2 February 2012 carried.

A motion by Ron Petersen to adopt the public and executive session minutes of 23 February 2012 carried.

### OLD BUSINESS

ORD. #2012.001 - PUBLIC HEARING - A motion by John Fisher to open public hearing carried. A motion by John Inscho to adopt the following resolution carried

Resolution #2012.22  
Adoption of ORD. # 2012.001

*WHEREAS*, said Ordinance entitled ‘Calendar Year 2012 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank’ was passed on first reading on 2 February 2012 and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*NOW, THEREFORE, BE IT RESOLVED* by the township committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Calendar Year 2012 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank’ be passed on second reading and final adoption.

Vote: aye - Fisher  
aye - Petersen  
aye - Grover  
absent - Tibak  
aye - Inscho

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John Inscho,  
Mayor

**WHITE GLOVE CLEANING SERVICE CONTRACT**

Following review by Attorney Skoog, a motion by John Fisher authorizing Mayor Inscho to execute a contract between the Township of Liberty and White Glove Cleaning Service carried.

**CERTIFIED RECYCLING COORDINATOR**

As per the Recycling Enhancement Act, the 2012 municipal annual recycling tonnage report and subsequent tonnage reports must be signed off and submitted via email to the NJDEP by a Certified Recycling Coordinator. David Dech, Warren County Solid Waste Coordinator provided a listing of certified coordinators within the county who may be available to sign off and submit the report on behalf of Liberty Township. The Deputy Clerk has contacted those individual identified upon the county listing and prepared a report of the terms and conditions proposed by the eight certified individuals. Following review and discussion, a motion by John Inscho to secure Lin Gabel as Certified Recycling Coordinator to sign off on the Liberty Township 2011 tonnage report carried.

**NEW BUSINESS**

**INTRODUCTION OF BUDGET 2012**

Mayor Inscho gave a brief overview of the proposed 2012 Budget. Following discussion, a motion by Mayor Inscho to introduce the 2012 Municipal Budget carried. The budget would be published 8 March 2012 and scheduled for public hearing and considered of adoption on 5 April 2012.

**2012 MUNICIPAL ALLIANCE COUNTY CONTRACT**

Following discussion, a motion by John Fisher authorizing Mayor Inscho to execute a contract between the Township of Liberty and Warren County Department and Municipal Alliance Program carried.

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.23  
Payment of Bills

*RESOLVED*, that the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$452,004.54.

Vote: aye - Fisher  
aye - Petersen  
aye - Grover  
absent - Tibak  
aye - Inscho

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John Inscho,  
Mayor

**NEW JERSEY STATE POLICE**

A Trooper of the Washington Township Barracks reported the following activity within Liberty Township for the month of May 2012;

- ✓ one 911 hang-ups
- ✓ 1 alarm responses
- ✓ 26 motor vehicle stops
- ✓ 18 property checks
- ✓ 1 wellbeing check
- ✓ 1 domestic disputes
- ✓ 5 missing persons
- ✓ 1 noise complaint
- ✓ 5 thefts

John Mulligan and Karen McIntyre of Hope Road presented concerns regarding traffic control upon Mountain Lake, Hope and Shades of Death Roads to Troopers Bailer and Amante. The discussion continued between these four parties outside of the meeting room.

PUBLIC COMMENT was opened at 7:38 pm.

Patsy Earwood – Ms Earwood questioned the status of structures located around the Mountain Lake area that appear to have been abandoned. Discussion ensued on the definition and responsibility of the municipality of a red flagged structure. The Municipal Zoning and Construction Officials were to be contacted regarding said structures.

At 7:48 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.24

*WHEREAS*, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, This public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Neighboring Dispute
- ✓ Collective Bargaining Agreement

*NOW, THEREFORE, BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Fisher

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aye - Petersen  
aye - Grover  
absent - Tibak  
aye - Inscho

John Inscho,  
Mayor

At 8:18 pm, a motion by John Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of neighborly dispute and contractual agreement were discussed. Action to follow.

**HILLSIDE AVENUE LOT LINE ADJUSTMENT, BLOCK 49, LOT 1**

A letter of 2 February 2012 was received from the legal representative of Mr/Mrs Rnadazzo stating their consent of the proposed lot line adjustment between Block 7, Lot 50 (Randazzo) and Block 49, Lot 1 (Hashagen) contingent upon their stated terms. Following discussion, it was agreed that the Township of Liberty would not continue to facilitate this issue.

**BLOCK 61, LOT 34, 14 Lewis Lane**

Lynda Tanner expressed an interest in knowing which project worksheets that Township of Liberty has submitted for consideration of FEMA funding. Ms. Tanner was directed to review the adopted minutes of the Township Committee meeting minutes.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:23 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 5 April 2012