

A regularly scheduled workshop of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 23 February 2012. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:04 p.m.

Present: Mayor John Inscho; Deputy Mayor Mark Tibak; Dan Grover; Ronald Petersen, and John Fisher

Absent: Deputy Mayor Mark Tibak

Also, Present: Roger Skoog, Municipal Attorney

REPORTS

MUNICIPAL CLERK/ADMINISTRATOR

It was reported that the Municipal Clerk's office continues to investigate funding sources for public and individual assistance mediation of the mudslide site and Lewis Lane stabilization.

The Municipal Auditor had stated that 2012 State funding for municipal aid had remained unchanged.

It was reported that the 2011 municipal audit was conducted last week.

COMMITTEEPERSON PETERSEN

Ron Petersen inquired into the reporting of old transformer equipment in front of the municipal building and nonfunctioning street lighting. The Department of Public works reported that he has notified proper authorities and pursuing the issues.

Mr. Petersen also informed the Township Committee that the site of the former "Casino" is almost backfilled to grade and the damaged Tanner residence, 14 Lewis Lane, has been removed from the site.

COMMITTEEPERSON GROVER

Dan Grover reported that he is researching the municipal IT system for a backup replacement.

OLD BUSINESS

SESI CONSULTING ENGINEERS CONTRACT

Attorney Skoog reported that contractual terms between the Township of Liberty and SESI Consulting Engineers for subsurface investigation is to be discussed in executive session. Ron Petersen explained the specifics of the drilling procedure and the cooperation necessary from the property owners to determine the soil composition within the affected area.

NATURAL RESOURCES CONSERVATION SERVICE AGREEMENT

Attorney Skoog reported he continued to review the Operation and Maintenance Agreement between the Township of Liberty and Natural Resources Conservation Service, United States Department of Agriculture (NRCS) for operation and maintenance of landslide treatment of failed slope below Lewis Lane in the community of Mountain Lake carried. It was agreed that Ron Petersen would be identified as the municipal liaison for this project.

HILLSIDE AVENUE LOT LINE ADJUSTMENT, BLOCK 49, LOT 1

A letter of 2 February 2012 was received from Mr/Mrs Randazzo removing their objection for the lot line adjustment between Block 7, Lot 50 (Randazzo) and Block 49, Lot 1 (Hashagen) so long as the instrument of conveyance would address their stated concerns . Ron Petersen and the Department of Public works are to visit the site and discussion continue at the 1 March 2012 meeting.

MUNICIPAL BUDGET 2012

It was agreed to introduce the budget as prepared at the 1 March 2012 meeting.

WHITE GLOVE CLEANING SERVICE CONTRACT

Attorney Skoog reported the he had reviewed the proposed contract between the Township of Liberty and White Glove Cleaning Service. He is composing a letter to White Glove Cleaning Service informing them of the contract deficiencies.

FEMA

Tropical Storm Lee: The Municipal Clerk reported that Project Worksheets had been submitted for the following; Debris Removal by the Department of Public Works

NEW BUSINESS

CERTIFIED RECYCLING COORDINATOR

As per the Recycling Enhancement Act, the 2012 municipal annual recycling tonnage report and subsequent tonnage reports must be signed off and submitted via email to the NJDEP by a Certified Recycling Coordinator. The Deputy Clerk has contacted those individual identified upon the county listing and prepared a report of the terms and conditions proposed by the eight certified individuals. Discussion is to continue at 1 March 2012 meeting.

PEQUEST DE-SNAGGING PROGRAM

As per the Interlocal Services Agreement between the Warren County Soil Conservation District and the Townships of Allamuchy, Independence and Liberty, executed 22 March 2010, a motion by John Inscho authorizing the annual payment of \$2500.00 for the Pequest De-Snagging Program carried.

RESOLUTIONS

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.020
Deferred Local District School Tax

WHEREAS, the local district school tax for the fiscal year July 1, 2011 to June 30, 2012 was raised in the 2011 tax levy in the amount of \$4,882,537.20.

WHEREAS, the statutes permit the deferral of the cash liability of such school tax up to 50% of the school tax levy or \$2,441,268.60.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Liberty, that the deferred school tax for the local school district remain unchanged at \$1,520,074.75.

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:25 pm.

Lynn Gilmore – Ms Gilmore expressed her concern of the heavy garbage truck traversing upon Lewis Lane and questionable road integrity. She was advised that survey points continue to be monitored and no road movement has been documented.

At 7:29 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2012.021

WHEREAS, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, This public body is of the opinion that such circumstances presently exists; and

WHEREAS, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Contractual Agreement
- ✓ Personnel and Personnel Policy

NOW, THEREFORE, BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Fisher
aye - Petersen
aye - Grover
absent - Tibak
aye - Inscho

John Inscho,
Mayor

At 7:56 pm, a motion by John Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of personnel and contractual agreement were discussed. Action to follow.

SESI CONSULTING ENGINEERS CONTRACT

Following discussion, a motion by John Inscho authorizing the Mayor to execute the contract between the Township of Liberty and SESI Consulting Engineers for subsurface investigation as per amendments carried.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:03 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 1 March 2012