

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 3 November 2011. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:04 p.m.

Present: Mayor John Inscho; Dan Grover; Ronald Petersen, and John Fisher

Absent: Deputy Mayor Mark Tibak

Also, Present: Paul Ferriero, Municipal Engineer; and, Roger Skoog, Municipal Attorney

## REPORTS

### NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks reported the following activity within Liberty Township for the month of October 2011;

- ✓ one 911 hang-ups
- ✓ 6 alarm responses
- ✓ 7 community policing
- ✓ 2 fire call
- ✓ 9 medical assists
- ✓ 5 motor vehicle accidents
- ✓ 29 motor vehicle stops
- ✓ 32 property checks
- ✓ 1 wellbeing check
- ✓ Discussion on guiderail damage at the intersection of Hillcrest and Spring Hill Lane ensued. Additional NJSP coverage was requested at the Casino demolition site while there is activity.

### COMMITTEEPERSON PETERSEN

Committeeperson Petersen reported that the vortex drain at Mountain Lake was successfully vacuum cleaned. The Casino is in the process of being demolished and removed from the site.

### MAYOR INSCHO

Mayor Inscho acknowledged the International Institute of Municipal Clerks designation of Master Municipal Clerk upon Diane M Pflugfelder in October 2011.

### DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ During the October snowfall the '95 Ford and '89 Ford trucks went down
- ✓ Casino site cleanup has begun

### MUNICIPAL ENGINEER

Paul Ferriero, Municipal Engineer, advised that it is necessary to address storm drains and that an NJDOT application had been submitted.

### MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for October 2011 and presented to members of the Township Committee for review.

### APPROVAL OF MINUTES

A motion by John Fisher to adopt the public and executive session minutes of 6 October 2011 carried.

OLD BUSINESS

ORD. #2011.011 - PUBLIC HEARING - A motion by Ron Petersen to open public hearing carried. A motion by Ron Petersen to adopt the following resolution carried.

Resolution #2011.098  
Adoption of ORD. # 2011.011

*WHEREAS*, said Ordinance entitled ‘Bond Ordinance Providing For Various Improvements In And For The Township Of Liberty And Appropriating The Aggregate Amount Of \$775,000 Therefor And Authorizing The Issuance Of \$736,250 Bonds Or Notes Of The Township For The Financing Of The Cost Thereof And Providing For The Down Payment For Said Improvements To Be Undertaken In And By The Township Of Liberty, In The County Of Warren, New Jersey’ was passed on first reading on 6 October 2011 and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*NOW, THEREFORE, BE IT RESOLVED* by the township committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Bond Ordinance Providing For Various Improvements In And For The Township Of Liberty And Appropriating The Aggregate Amount Of \$775,000 Therefor And Authorizing The Issuance Of \$736,250 Bonds Or Notes Of The Township For The Financing Of The Cost Thereof And Providing For The Down Payment For Said Improvements To Be Undertaken In And By The Township Of Liberty, In The County Of Warren, New Jersey’ be passed on second reading and final adoption.

Vote: aye - Fisher  
aye - Petersen  
aye - Grover  
absent - Tibak  
aye - Inscho

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John Inscho,  
Mayor

NEW BUSINESS

FIRE OFFICIAL APPOINTMENT

Following review of resume received for Fire Official Position, a motion by John Inscho appointing Ralph Price to the Civil Service Position of Fire Official carried.

FREEDOM BUSINESS MACHINES

A motion by John Fisher authorizing the Mayor to execute the one-year Maintenance Agreement between the Township of Liberty and Freedom Business Machines, Inc carried.

BLOCK 20, LOTS 21 and 22, Kerick

Following financial billing disagreement between the LandUse Applicant Kerick and Wassim Nader, prior Municipal Engineer, a mutual consent was reached to pay the engineering firm employing Wassim Nader a final sum of \$1,200.00 from the Kerick’s escrow for all LandUse affiliated services. A motion by John Fisher authorizing the payment of \$1,200.00 from the Kerick escrow for engineering services affiliated with the Block 20, Lots 21 and 22 application carried.

RESOLUTION

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2011.099

*WHEREAS*, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 5 February 2012 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held between the hours of 1:00 pm-1:00 am; and

*WHEREAS*, The appropriate application forms and fees have been submitted to the Municipal Clerk; and

*WHEREAS*, There appears to be no reason to deny the aforesaid applications.

*NOW, THEREFORE, BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren, State of New Jersey

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: aye - Fisher  
aye - Petersen  
aye - Grover  
absent - Tibak  
abstain - Inscho, Mayor

PAYMENT OF BILLS

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2011.100  
Payment of Bills

*RESOLVED*, that the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$ 935,177.23.

Vote: aye - Fisher  
aye - Petersen  
aye - Grover  
absent - Tibak  
aye - Inscho

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John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:16 pm.

Donna Wolfgang – Ms Wolfgang commended the Department of Public Works for their service during the October snowstorm.

Lynn Gilmore – Ms Gilmore inquired on an update for Lewis Lane. Paul Ferriero, Municipal Engineer, advised that the road is stable without movement for fire and emergency vehicles. He stated that the final

solution of Lewis Lane depends on the final solution of the properties at 12 and 14 Lewis Lane.

James Nicolls – Mr Nicolls requested that the township have JCP&L clear trees around the lines. Paul Ferriero, Municipal Engineer explained the JCP&L vegetative management program and would inquire into the status of the program within Liberty Township.

Eileen Heydecke – Ms. Heydecke inquired who determines the order of JCP&L work sites. Dan Grover explained the electrical wiring schematic and loop feed systems as well as the utility tree and line maintenance programs.

Ethan Hashagen – Mr Hashagen inquired into the status of lot line adjustment upon 14 Hillside Avenue. Paul Ferriero, Municipal Engineer will be forwarded all documentation for review

Pasty Earwood – Ms Earwood questioned the status of the general store structure. Mayor Inscho reminded her that the structure had been red-tagged by the Construction Department.

At 7:47 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2011.101

*WHEREAS*, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, This public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Potential Litigation

*NOW, THEREFORE, BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Fisher  
 aye - Petersen  
 aye - Grover  
 absent - Tibak  
 aye - Inscho

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 John Inscho,  
 Mayor

At 8:23 pm, a motion by John Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of potential litigation were discussed. No action to follow.

ADJOURNMENT - There being no further business, a motion by Ron Petersen to adjourn the meeting carried.

Meeting adjourned at 8:24 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 1 December 2011