

The re-organization meeting of 2011 was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey on 1 January 2011 and called to order at 2:04 p.m. by the Municipal Clerk, Diane Pflugfelder, RMC/CMC. The Municipal Clerk opened the meeting with the Pledge of Allegiance and notice that the meeting was being held in compliance with the Open Public Meetings Act N.J.S.A.10:4-6.

Invocation was given by Pastor Jim Craig of Free Union Church.

A moment of silence was held in memory of Joseph Wojcicki, former Road Department Foreman, who had passed away 31 December 2010.

Present: John Inscho, Mark Tibak, Ronald Petersen; Committeeperson-Elect John Fisher and Committeeperson-Elect Dan Grover.

NOMINATIONS – Attorney Roger Skoog administered the Oath of Office to John Fisher, who will serve as Committeeperson for a three-year term expiring 31 December 2013.

NOMINATIONS – Attorney Roger Skoog administered the Oath of Office to Dan Grover, who will serve as Committeeperson for a three-year term expiring 31 December 2013.

#### NOMINATION OF MAYOR

The Municipal Clerk asked for nominations as Mayor of the Township of Liberty. A motion by John Fisher to appoint John Inscho as Mayor of Liberty Township, 1-year term, expiring 31 December 2011 carried. Attorney Roger Skoog administered the Oath of Office to John Inscho, who will serve as Mayor for a one-year term expiring 31 December 2011.

#### NOMINATIONS OF DEPUTY MAYOR

A motion by Mayor John Inscho to appoint Mark Tibak, as Deputy Mayor for a term of 1 year, expiring 31 December 2011 carried. Attorney Roger Skoog administered the Oath of Office to Mark Tibak, who will serve as Deputy Mayor for a one-year term expiring 31 December 2011.

Mayor John Inscho authorized Deputy Mayor Mark Tibak to solemnize marriage between such persons as may lawfully enter into a matrimonial relation and Civil Unions as per N.J.S.A. 37:1-13 expiring 31 December 2011

#### Township Committee Appointments 2011

A motion by Mayor John Inscho to make the following Township Committee appointments for 2011 carried;

Appointment of Lydia Schmidt as 911 Coordinator, expiration of term 31 December 2011

Appointment of Diane Pflugfelder as Municipal Administrator, expiration of term 31 December 2011

Appointment of Alan DeCarolis as Animal Control Official, expiration of term 31 December 2011

Appointment of Nellie Klever as Animal Control Assistant, expiration of term 31 December 2011

Appointment of Diane Pflugfelder as Assistant to CFO, expiration of term 31 December 2011

Appointment of Ralph Price as Construction Official, expiration of term 31 December 2011

Appointment of Barbara Theiss as Control Tech, expiration of term 31 December 2011

Appointment of Dan Sullivan as Electrical Inspector, expiration of term 31 December 2011

Appointment of Ralph Price as Fire Sub-Code Official, expiration of term 31 December 2011

Appointment of Dan Grover as LandUse Board Member, Class III, expiration of term 31 December 2011

Appointment of Joanne Ward to the Open Space Committee, expiration of term 31 December 2013

Appointment of Peter Karcher to the Open Space Committee, expiration of term 31 December 2013

Appointment of Diane Pflugfelder as Payroll Clerk, expiration of term 31 December 2011

Appointment of Francis Dale Glynn as Plumbing Inspector, expiration of term 31 December 2011

Appointment of Steve Romanowitch as the Principal Public Works Manager, expiration of term 31 December 2011

Appointment of Diane Pflugfelder as the Public Agency Compliance Officer, expiration of term 31 December 2011

Appointment of Diane Pflugfelder as Purchasing Officer, expiration of term 31 December 2011

Appointment of Lynn Rutkoski as Recycling Coordinator, expiration of term 31 December 2011

Appointment of Eileen Greason as Storm Water Coordinator, expiration of term 31 December 2011

Appointment of Hanna Schuler as the Assistant to the Tax Assessor, expiration of term 31 December 2011

Appointment of Eric Snyder as Municipal Zoning Official, expiration of term 31 December 2011

#### Mayoral Appointments 2011

The following mayoral appointments by Mayor John Inscho for 2011 were adopted by the Township Committee;

Appointment of Phillip Wooldridge to the Environmental Commission, expiration of term 31 December 2013

Appointment of Beverly Gloumakoff to the Environmental Commission, expiration of term 31

December 2013

Appointment of Eckhardt Debbert to the Environmental Commission, expiration of term 31 December 2013

Appointment of Eileen Greason as Environmental Commission Secretary, expiration of term 31 December 2011

Designation of Phillip Wooldridge as the Environmental Commission Chairperson, expiration of term 31 December 2011

Appointment of Joanne Ward as LandUse Board Member, Class II, expiration of term 31 December 2011

Appointment of Rudy Pasko as LandUse Board Member, Class IV, expiration of term 31 December 2014

Appointment of Ray Sosnovik as LandUse Board Member, Alternate #1, expiration of term 31 December 2012

Appointment of Peter Karcher as LandUse Board Member, Alternate #2, expiration of term 31 December 2012

Appointment of Eileen Greason as the Secretary/Assistant to the Recreation Commission, expiration of term 31 December 2011

#### Township Committee Appointments 2011

Appointment of John Fisher as Board of Education Liaison, expiration of term 31 December 2011

Appointment of Dan Grover as Building & Grounds Liaison, expiration of term 31 December 2011

Appointment of John Inscho as Clean Communities Coordinator, expiration of term 31 December 2011.

Appointment of Mark Tibak, as Mayor's Designee) as LandUse Board Member, Class I, expiration of term 31 December 2011

Appointment of Mark Tibak as Municipal Court Liaison, expiration of term 31 December 2011

Appointment of John Fisher as Office of Aging Liaison, expiration of term 31 December 2011

Appointment of John Inscho as Personnel Liaison, expiration of term 31 December 2011

Appointment of Ronald Petersen as Department of Public Works Liaison, expiration of term 31 December 2011

Appointment of Mark Tibak as the Recreation Commission Liaison, expiration of term 31 December 2011

Township Professional Appointments 2011

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2011.01

*WHEREAS*, The Township of Liberty has a need to acquire professional services as outlined below as non-fair and open contracts pursuant to the provisions of NJSA 19:44A-20.4 to 20.5; and

*WHEREAS*, The CFO has determined and certified in writing that the value of the acquisition of each service will or may exceed \$17,5000; and

*WHEREAS*, The anticipated term of these contracts is one year (and may be extended as approved by this governing body); and

*WHEREAS*, The following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee in the Township of Liberty in the previous one year, and that the contract will prohibit the agency from making any political contributions through the term of the contract; and

*WHEREAS*, Sufficient funds are available in the 2011 Temporary Budget and will be made available in the 2011 Municipal Budget for the Township of Liberty as required in NJAC 5:30-5.4

*NOW, THEREFORE, BE IT RESOLVED* That the Township Committee of the Township of Liberty, County of Warren, State of New Jersey appoint the following professionals to provide professional services from 1 January 2011 through 31 December 2011:

Nisivoccia and Company is hereby retained as the Municipal Auditor for the Township of Liberty 2011

John G Hudak, Esq, is hereby retained as the Municipal Bond Counsel for the Township of Liberty 2011

Roger J Skoog, Esq is hereby retained as the Municipal Attorney for the Township of Liberty 2011

Steven Glickman, Esq is hereby retained as the Labor Attorney for the Township of Liberty 2011

Otterstedt Insurance, 291 Morris Avenue, Summit, New Jersey is hereby retained as the Municipal Insurance Agent for the Township of Liberty in 2011

Eric Snyder is hereby retained as the Municipal Planner for the Township of Liberty 2011

*BE IT FURTHER RESOLVED* That the Township Committee of the Township of Liberty, County of Warren, State of New Jersey appoint the following professionals to provide professional services from 1 January 2011 through 31 March 2011:

TYLin International/Medina is hereby retained as the Municipal Engineer for the Township of Liberty for a period of ninety (90) days within 2011

This being adopted at the Reorganization meeting the Township of Liberty held on 1 January 2011

Vote: aye - Fisher  
aye - Grover  
aye - Petersen  
aye - Tibak  
aye - Inscho, Mayor

BENEDICTION – A Benediction was given by Pastor Jim Craig of Free Union Church.

ADJOURNMENT - There being no further business, at 2:18 PM a motion by Mayor John Inscho to adjourn the meeting carried.

Diane Pflugfelder RMC/CMC  
Municipal Clerk/Administrator  
Minutes Approved 6 January 2011